



Community College Board Minutes
Eastern New Mexico University – Roswell
Board Room # 135
Wednesday, September 5, 2018
4:00 PM

Members Present:	Carleton Avery, Ralph Fresquez, Patricia Parsons, and Mireya Trujillo
Members Absent:	Eloise Blake
Others Present:	Dr. Jeff Elwell, Dr. Shawn Powell, Brianna Bitner, Lisa Dunlap, Melinda Juarez, Ken Maguire, Mike Martinez, Annemarie Oldfield, and Rebecca Schneider
I. Call to Order	Secretary Trujillo called the meeting to order
II. Declare a Quorum	Secretary Trujillo declared a quorum
III. Pledge of Allegiance	Rebecca Schneider led the Pledge of Allegiance
IV. Finalize Agenda	Secretary Trujillo finalized the agenda
V. Approve Minutes	Member Parsons moved to accept the minutes from May 9, 2018. Member Avery seconded the motion. The members approved the motion unanimously.

Presidential Remarks:

- I. **ENMU President's Remarks:** Dr. Elwell welcomed Dr. Shawn Powell Powell, ENMU-Roswell President. Dr. Elwell stated that he received good reviews from almost everyone involved in the presidential search process and has full confidence in his abilities. Dr. Elwell also thanked Dr. Gamble for stepping in as interim president.
- II. **ENMU – Roswell President's Remarks:**
 - Listen and Learn sessions will start in the next few weeks both on campus and within the community
 - Strategic Planning
 - Committee will begin work in mid-October
 - Increase communication on campus and community
 - Preparing for 2020 HLC focused site visit and assessment
 - Dr. Powell commended Todd DeKay and Dr. Ken Maguire on their work
 - Continuing efforts to increase enrollment

Action Items:

- I. **Acceptance of Eloise Blake's Resignation as CCB President:** Secretary Trujillo read a letter from CCB President Eloise Blake resigning as president, but remaining a member. Member Parsons moved to accept, with regret, President Blake's resignation. Member Avery seconded the motion. The members present approved the motion unanimously.
 - a. **Filling of Vacant Board Officer Position(s):** Secretary Trujillo asked for nominations for the office of president. Member Parsons nominated Secretary Trujillo for President. Secretary Trujillo asked for a motion to accept the nomination of Secretary Trujillo for President. Member Parsons moved to accept the nomination of Secretary Trujillo for President. Member Avery seconded the motion. The members approved the motion unanimously. Secretary Trujillo called for the vote for election of President of the Board. Secretary Trujillo was unanimously elected as Board President.

President Trujillo stated with her being elected as president, it now leaves the secretary position vacant. President Trujillo asked for nominations for Secretary of the Board. Member Avery nominated Member Parsons for Secretary. President Trujillo asked for a motion to accept the nomination of Member Parsons for Secretary. Member Avery moved to accept the nomination of Member Parsons for Secretary. Member Fresquez seconded the motion. The members approved the motion unanimously. President Trujillo called for the vote for election of Secretary of the Board. Member Parsons was unanimously elected as Board Secretary.

After discussion of the officers of the Community College Board, it was decided to research and explore the possibility of having a vice president for the Board. This item will be placed on the agenda for the next meeting.

- II. **Summer 2018 Graduation List:** Mike Martinez requested approval of the summer 2018 graduation list. Member Avery moved to approve the summer 2018 graduation list. Member Parsons seconded the motion. The members present approved the motion unanimously.
- III. **Research and Public Service Projects 2019-2020:** Dr. Ken Maguire requested approval for four research and public service projects listed below for fiscal year 2020.
 - a. Nursing Program expansion, request \$272,900.00. The expansion of the nursing program involves doubling the number of students admitted each year to 100.
 - b. Special Services Program, request \$118,577.00. Dr. Ken Maguire stated that we have had funding for the Special Services deputy director position for quite a few years and are now seeking funding for an independent living specialist who will reside in the dorms and be available on weekends and evening when a need arises.
 - c. Aviation Flight Training, request \$140,580.00. Dr. Ken Maguire explained this request is for funding for a full-time Aviation Flight Training director and this program is a 141 aviation flight program which is the only one its kind in New Mexico.
 - d. Aviation Maintenance Technology, request \$75,066.00. Dr. Ken Maguire explained this request is for funding for a full time aviation maintenance technology faculty member. This program is also the only one of its kind in New Mexico.

Member Avery moved to approve the research and public service projects for fiscal year 2020. Member Fresquez seconded the motion. The members present approved the motion unanimously.

- IV. **Deleting Course Fee for CD:** Dr. Ken Maguire requested approval for deleting the course fee for CD. Member Parsons moved to approve the deletion of the course fee for CD. Member Avery seconded the motion. The members present approved the motion unanimously.
- V. **New Mexico Youth Challenge Training Program - Automotive:** Dr. Ken Maguire requested approval to add a new New Mexico Youth Challenge training program - automotive. Member Avery moved to approve the addition of a new New Mexico Youth Challenge Program - Automotive. Member Parsons seconded the motion. The members present approved the motion unanimously.
- VI. **Faculty Emeritus Status – Rick Scifres:** Dr. Ken Maguire requested approval of Faculty Emeritus Status for Rick Scifres. Member Avery moved to accept the Faculty Emeritus Status for Rick Scifres. Member Fresquez seconded the motion. The members present approved the motion unanimously.



- VII. Faculty Emerita Status – Nancy Moorhead:** Dr. Ken Maguire requested approval for Faculty Emerita Status for Nancy Moorhead. Member Parsons moved to accept the Faculty Emerita Status for Nancy Moorhead. Member Fresquez seconded the motion. The members present approved the motion unanimously.

Other Business:

- I. Schedule next meeting:** Wednesday, October 3, 2018 at 4:00 PM.

Executive Session:

- I. Discussion of one (1) limited personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978):** President Trujillo moved to enter into executive session at 4:48 p.m. to discuss one (1) personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978). Member Avery seconded the motion. Vote: 4-0-0. Motion approved.

- II. Discussion of one (1) real estate matter pursuant to Section 10-15-1(H)(8), NMSA (1978):** President Trujillo moved to enter into executive session at 4:48 p.m. to discuss one (1) personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978). Member Avery seconded the motion. Vote: 4-0-0. Motion approved.

Roll call: President Trujillo – yes; Member Avery – yes; Member Fresquez – yes; Member Parsons – yes

Open Session:


- I. Return to Open Session:** President Trujillo moved to return to open session at 5:04 P.M. Member Parsons seconded the motion. Vote 4-0-0. Motion approved. President Trujillo reported that the Community College board members discussed one (1) limited personnel matter and one (1) real estate matter in executive session. No action was taken.

Adjourn: The meeting adjourned at 5:05 P.M.

Minutes approved by CCB Secretary Patricia Parsons



Signature



Date

Next Meeting will be Wednesday, October 3, 2018 at 4:00 PM.