Co-Curricular Assessment Plan Rubric
2019-2020 Cycle
(Approved 9-13-2019)

Co-Curricular Definition

Eastern New Mexico University – Roswell defines co-curricular as a student's purposeful participation in an assessable university sponsored activity, outside the scope of a credit bearing activity that contributes to the achievement of the University's Institutional Learning Outcomes.

Unit Reviewed:	Review Team:	Date Reviewed:

Please score and highlight each section as Proficient, Developing or Revision Needed

Part 1- Unit Information

Proficient	Developing	Revision Needed
All required information is provided: • Department Name • Division • Assessment Point Person • Team Members	Some required information is provided: • Department Name • Division • Assessment Point Person • Team Members	Most required information is missing: • Department Name • Division • Assessment Point Person • Team Members

Part 2- Mission Statement:

Proficient	Developing	Revision Needed
Statement is concise, well-developed and provides a firm link to ENMU-Roswell's mission statement.	Statement is either verbose or pithy, somewhat attuned and provides a tenuous link to ENMU-Roswell's mission statement.	Statement is rambling, lacks coherence and does not provide a discernible link to ENMU-Roswell's mission statement.

Part 3- Co-Curricular Operational Outcomes Statements

Proficient	Developing	Revision Needed
Most outcomes describe observable, measurable actions by which students demonstrate learning through a co-curricular program provided by a department/unit.	Some outcomes describe observable, measurable actions by which students demonstrate learning through a co-curricular program provided by a department/unit.	Few outcomes describe observable, measurable actions by which students demonstrate learning through a co-curricular program provided by a department/unit.

Part 4- Activity Plan

	Proficient	Developing	Revision Needed
Co-Curricular Activity	Activities clearly meet ENMU-Roswell's definition of a co-curricular activity.	Activities somewhat meet ENMU-Roswell's definition of a co-curricular activity.	Activities does not meet ENMU-Roswell's definition of a co-curricular activity.
Institutional Learning Objectives	ILO(s) are selected and all are appropriately aligned with co-curricular activities	ILO(s)s are selected but are not appropriately aligned with co-curricular activities	ILO(s) are not selected
Strategic Plan Initiatives	SPI(s) are selected and all are appropriately aligned with co-curricular activities	SPI(s) are selected but are not appropriately aligned with co-curricular activities	SPI(s) are not selected
Assessment Strategy	Strategies are selected for all activities and should provide appropriate measures and data collection.	Strategies are selected for some activities and could provide appropriate measures and data collection	No strategies are selected
Budget	Types of budget sources for each activities are selected and estimated amounts are reasonable.	Types of budget sources for some activities are selected and estimated amounts are either overvalued/undervalued	No budget sources are selected and no budget estimates are provided.
Timeline	All parts of the activity plan have specific deadlines for implementation and completion	Most parts of the activity plan have specific deadlines for implementation and completion.	Few parts of the activity plan have specific deadlines for implementation and completion.
Synopsis	Synopsis clearly describes how activity plan fulfills the Operational Outcomes.	Synopsis vaguely describes how activity plan fulfills the Operational Outcomes.	Synopsis does not adequately describe how activity plan fulfills the Operational Outcomes.

Part 5- Overall Rating

Which phrase best characterizes the overall quality of this assessment plan? The plan…

Proficient	Developing	Revision Needed

Comments/Recommendations made by Assessment Review Team

Approved by Co-Curricular Assessment Committee and entered in the record minutes on:

_____

Date

_____   _____

Chairperson   **Scribe**