



COMMUNITY COLLEGE BOARD
Eastern New Mexico University - Roswell
Administration Center Board Room
Wednesday, January 15, 2020
4:00 p.m.
MINUTES

Members Present: Carleton Avery, Eloise Blake, Patricia Parsons, and Mireya Trujillo
Members Absent: Ralph Fresquez
Others Present: Bill Dean, Craig Collins, Todd DeKay, Lisa Dunlap, Jeff Elwell, Laurie Jensen, Thomas Lilley, Tony Major, Mike Martinez, Brad McFadin, Robert Moore, Linde Newman, Annemarie Oldfield, Donna Oracion, Shawn Powell, Rebecca Schneider, Chad Smith

- I. **Call to Order** President Trujillo called the meeting to order at 4:00 pm.
- II. **Declare a Quorum** President Trujillo declared a quorum.
- III. **Pledge of Allegiance** Vice President Avery led the Pledge of Allegiance.
- IV. **Finalize Agenda** Dr. Powell requested Information Item I be tabled and asked the Board to go into closed session at the end of the meeting. Vice President Avery made a motion to finalize the amended agenda. Secretary Parsons seconded the motion. The motion carried unanimously.
- V. **Approve Minutes** Member Blake moved to accept the minutes from the December 18, 2019 meeting. Vice President Avery seconded the motion. The Board approved the motion unanimously.

Board Matters

- I. **Oath of Office**
The Honorable Judge Thomas Lilley administered the oath of office to Board members Mireya Trujillo and Carleton Avery. Mr. Ralph Fresquez will be sworn in at a later date.
- II. **Election of Officers**
Current officers are President, Mireya Trujillo; Vice President, Carleton Avery; and Secretary, Patricia Parsons. President Trujillo asked for nominations of new officers. Member Blake nominated Mireya Trujillo to remain as President, Carleton Avery as Vice President, and Patricia Parsons as Secretary. Nominations ceased and the officers were elected by acclamation. President Trujillo stated it is an honor and pleasure to serve.

Public Comment:

No comments from the public were made.

Presidential Remarks:

- I. **ENMU President's Remarks**
- II. We are about to enter a 30-day legislative session. Limited information about the free tuition proposal has been distributed. Groups of the college and university presidents are meeting with the Governor. The Yazzie-Martinez lawsuit review is continuing. Governor Lujan Grisham proposed setting aside \$325,000,000-\$350,000,000 to create an endowment for Early Childhood Education. Decriminalization of marijuana and red flag gun laws have also been proposed. The Legislative Finance Council (LFC) is considering \$225,000,000 and about \$159,000,000 for all remaining efforts. Their budget recommendation is 1.5% redistribution, 2.5% new money, and

3% compensation increase at 70% funded. The Higher Education Secretary's recommendation is 1.5% distribution, 6% new money, and 3% fully funded compensation increase; \$25,000,000 for IT, \$25,000,000 BR&R (Building, Remodel, and Renovation), and 2% for higher education compensation. The likely scenario is no money for IT or BR&R, 3% new money, and 3% compensation fully funded.

Member Blake asked Dr. Powell how much time he spends in Santa Fe during the legislative session. Dr. Powell responded usually two to three days per week. Chancellor Elwell said he plans to be there five days per week because of the Greyhound Promise. A bill is being drafted to double the funding for future teachers. Member Blake asked about the sale of the old Greyhound Arena. Chancellor Elwell indicated the property is about 20 acres, and the sale is very restrictive because of land usage and tortoise conservation. Prospective interest has been for cattle grazing or a dirt bike trail. However, the latter would be noisy. There are also other potentially interested parties.

III. ENMU – Roswell President's Remarks

RFP/Contracts

- Sewer and Sanitary Piping and Restroom Renovation is in development and moving to the contract phase.
- Theatre Consultant—we are contacting potential consultants.
- Strategic Enrollment Management Consulting Firm is in development. The RFP should be complete within the next week, and we would like to have the consultant in place by the next academic year.
- Auto/Welding and Maintenance Building Construction Contract is in development. Drawings are 100% complete, and we are contracting with Bradbury Stamm Construction.
- Recycling—we are contacting service providers so recycling may again be provided on campus.

The State Fire Marshal will conduct a preliminary inspection of the warehouses in consideration for using them as a temporary location for the Automotive and Welding programs during the renovation.

An Agricultural Advisory Board will be established, and we plan to hire an Agriculture Instructor to be on board, hopefully, by this fall.

Data was received for the compensation study, which should be complete in April.

Great Colleges to Work for Survey to take place in March 2020.

The Vice President of Academic Affairs and Student Affairs search is underway. The position closes January 31, and the hiring committee met for first time today.

A ceremony in honor of Martin Luther King, Jr. Day is scheduled for Monday, January 20, at noon in the Commons Area of the ITC. Youth ChalleNGe and Job Corps students will join the event. The campus will be open but no classes will be held.

An awards, recognition, and retirement reception is scheduled for April 23.

Roswell Big Read 2020—The Literary Council, library, and community groups selected the book, *Into the Beautiful North* by Luis Alberto Urrea, as the 2020 Big Read project. Many related

events have been scheduled for this fall. Mr. Rollah Aston, Director of the Learning Resource Center, will come to the next meeting with details.

Board Report:

President Trujillo noted the January 10 campus in-service went very well. Dr. Sofia Ramos, diversity consultant, gave a diversity presentation, and Mr. Larry Harrell from the Roswell Independent School District provided active shooter training. They were well received.

Vice President Avery commented members of the campus community described the presentations favorably.

Information Item:

- I. Policy 35-1 Travel by System Employees and Students**
Discussion of Policy 35-1 was tabled until a later date.

Action Items:

I. Policies Approved by University Council

a. 5.1 ENMU-Roswell Constitutional Enabling Provisions

Ms. Rebecca Schneider, Director of Human Resources and ENMU-Roswell representative on the University Council, reported Enabling Provision 5.1 was approved by the Board of Regents on December 13. President Trujillo asked about the wording regarding officers in section 2B. Member Blake questioned Section A of 21-14-2—Branch Community College Act as it references the flexibility of the Community College Board to either be comprised of the local board of education or elected from the combined boards of education. However, Member Blake stated our Community College Board is no longer associated with the assembled school board. Dr. Powell clarified this is an option within the statute. Member Blake reiterated she thought the Board could only be assembled through local election and no longer from the school board. Dr. Powell suggested Dr. Patrice Caldwell, Vice President for Planning, Analysis, and Governmental Relations and Chair of University Council, could address these concerns at Monday's retreat. Vice President Avery moved to table Enabling Provision 5.1 and Member Blake seconded the motion. All Board members voted in favor of tabling the provision, and the motion carried.

b. 70.3 ENMU-Roswell Student Activities and Services

Ms. Schneider indicated clubs previously listed have since disbanded or become obsolete. Specific club terminology has been omitted, and general language added. Member Blake made a motion to approve 70.3-ENMU-Roswell Student Activities and Services, and Secretary Parsons seconded the motion. All members of the Board voted in favor, and the motion carried.

c. 30-6 Professional and Ethical Relationships

Definitions and system and retaliation language were added, titles updated, and an approval process added. Fraternalization language was included in #2A and #2B. President Trujillo indicated the wording of the second line of #3C needs clarification as it is confusing. Member Blake moved for approval of Policy 30-6 with language correction in #3C. Vice President Avery seconded the motion and all Board members voted in favor. The motion carried.

d. 80-17 Employee Dress Code

Policy 80-17 has gone through several renditions—some very detailed, some very vague. University Council agreed upon the version presented here. Vice President Avery asked about usage of the phrase “conservative length”. Ms. Schneider replied departmental management discretion is used. President Trujillo asked for an updated organizational chart. Secretary Parsons moved to approve Policy 80-17. Vice President Avery seconded

the motion, and all members of the Board voted in favor. The motion carried.

e. 80-5 Smoking, Vaping, and Tobacco Use Regulations

System language and vaping terminology was added. Dr. Elwell indicated ENMU-Portales has designated smoking areas. ENMU-Roswell restricts smoking to 20 feet from buildings. Vice President Avery moved to approve Policy 8-5, and Secretary Parsons seconded the motion. All Board members voted in favor, and the motion carried.

Information Items:

II. Martin Luther King, Jr. Day Celebration

A Martin Luther King, Jr. Day ceremony is scheduled for Monday, January 20 at noon in the Commons Area of the ITC. Youth ChalleNGe and Job Corps students will join the event. Campus will be open but no classes will be held. Dr. Powell invited the Board to attend.

III. Strategic Plan Review (Tracking Strategic Planning Priorities)

a. Student Success: Enhance Campus Safety and Security

Mr. Brad McFadin, Director of Campus Security, and Lt. Bill Dean completed Level III Security Guard training and are now armed. Security staff now have the opportunity to pursue this option of becoming Level III qualified, but is not a requirement for our current employees. The response to armed security on campus has been positive. Fire and evacuation drills were conducted before the winter break, and they included faculty, staff and students. Many drills are required because of the high school on campus. Active shooter training was part of the January campus-wide in-service. It is important to have a consistent response with law enforcement, and Mr. McFadin will pursue additional training opportunities with Mr. Harrell.

President Trujillo remarked there is an online component to active shooter training, and she thanked Mr. McFadin for being proactive.

IV. Capital Projects Update

- Dormitory demolition should be finished by the end of January.
- Electrical Line project is complete—28 poles were replaced.
- G.O. Bond will be to upgrade security cameras and lighting.

V. Physical Plant Building Construction & Automotive/Welding Renovation Contract

We are awaiting the final contract from Bradbury Stamm Construction in order to begin construction of the new Physical Plant building and renovations to the automotive and welding building.

VI. HLC Site Visits

a. Focused Site Visit, March 23-24, 2020

Dr. Powell reminded the Board the HLC focused site visit is approaching soon. Many people have been working diligently to prepare for this visit. The required document will be submitted this Friday. We will coordinate with the Board for participation in the site visit when the agenda is finalized.

Dr. Elwell announced he, Regent Othick, and President Trujillo will attend the HLC conference, along with several others.

b. Comprehensive Site Visit, October 18-19, 2021

The Board will be provided the opportunity to participate in the comprehensive HLC site visit in October.

VII. January 20 Board Retreat

The Board reviewed the draft retreat agenda and asked that an organizational chart update and policy development discussion be added.

Action Items:

II. Program Deactivation

a. New Mexico Youth ChalleNGe Training Program – Phlebotomy

b. Engineering and Design Technology – Surveying

Ms. Annemarie Oldfield, Interim Vice President for Academic Affairs, stated both program deactivations were presented as information at the last meeting. Member Blake motion to approve the deactivation of both programs Vice President Avery seconded the motion. All Board members voted in favor, and the motion carried.

Other Business:

The next meeting is scheduled for Wednesday, March 11, 2020, at 4:00 pm.

Dr. Elwell reported the March Board of Regents meeting has been moved to March 13.

Closed Session:

I. Discussion of two (2) limited personnel matters pursuant to Section 10-15-1(H)(2), NMSA (1978)

Dr. Powell requested the Board enter into closed session to discuss limited personnel matters. Secretary Parsons moved the Board convene in closed session as authorized by the limited personnel matters exception (Section 10-15-1 (H)(2), NMSA (1978)). Vice President Avery seconded the motion.

A Roll Call vote was taken: Mireya Trujillo, yes; Cla Avery, yes; Patricia Parsons, yes; Eloise Blake, yes.

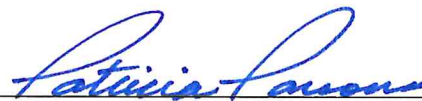
The Board entered closed session at 4:56 pm.

Member Blake moved to return to open session at 5:06 pm. Vice President Avery seconded the motion. President Trujillo reported the only matter discussed during the closed session was one limited personnel matter pursuant to Section 10-15-1 (H)(2), NMSA (1978). No action was taken.

Adjourn

The meeting adjourned at 5:08pm.

Minutes approved by CCB Secretary, Patricia Parsons



Signature



Date