

**EASTERN NEW MEXICO UNIVERSITY-ROSWELL**  
**Virtual Community College Board Meeting**  
**Eastern New Mexico University - Roswell**

**October 27, 2021 – 4:00 p.m.**

**CALL TO ORDER**

President Mireya Trujillo called the meeting to order at 4:00 p.m. Board Members Mireya Trujillo, Carleton “Cla” Avery, Ralph Fresquez, and Patricia Parsons, and Tamaliah “Tammy” Lueras were present virtually on Teams. A quorum of the members was verified by roll call vote.

Roll call vote was taken: Mireya Trujillo – present; Cla Avery – present; Patricia Parsons – present; Tammy Lueras – present; Ralph Fresquez – present.

**OTHERS PRESENT**

Chrisanne Bell, Dr. Patrice Caldwell, Craig Collins, Rissie Daubert, Todd DeKay, Lisa Dunlap, Sherry Durand, Dina Jenks, Tony Major, Charlee Merchant, Anthony Munoz, Maureen Olguin, Donna Oracion, Annemarie Oldfield, Dr. Shawn Powell, Veronica Regalado, Destinee Salayandia, Joe Sedillo, Devin Stroman, Vickie Thomas, and Stephanie Venegas.

**APPROVAL OF THE AGENDA**

Cla Avery moved to approve the agenda as presented. Ralph Fresquez seconded the motion. Roll call vote was taken: Mireya Trujillo – Yes; Cla Avery – Yes; Patricia Parsons – Yes; Tamaliah Lueras – Yes; Ralph Fresquez – Yes.

Vote: 5-0-0. Motion carried.

**APPROVAL OF MINUTES**

Cla Avery moved to approve the corrected minutes from the September, 2021 meeting. Ralph Fresquez seconded the motion.

Roll call vote was taken Mireya Trujillo – Yes; Cla Avery – Yes; Patricia Parsons – Yes; Tamaliah Lueras – Yes; Ralph Fresquez – Yes.

Vote: 5-0-0. Motion carried.

**PUBLIC COMMENT**

No public comments were offered.

**REPORT FROM THE ENMU CHANCELLOR**

Dr. Patrice Caldwell, Chancellor of the Eastern New Mexico University System, reported there were two findings regarding financial aid in the recent audit and that corrective action plans have been developed. She expressed appreciation for everyone in attendance.

**REPORT FROM THE ENMU-ROSWELL PRESIDENT**

Dr. Powell expressed appreciation for the Board’s continued support of our campus. There were 84 COVID positive cases since we started reporting in April 2020. As of October 27, 2021, there have been 44 students and 40 faculty/staff/administrators who have reported testing positive for COVID-19.

Two hundred and sixty-nine students and campus faculty/staff/administrators who have participated in the \$100 vaccine incentive. This includes 161 students and 108 employees.

Enrollment numbers for fall 2021 are flat compared to last fall and we are up by 5% for credit hours taken. Spring enrollment starts Monday.

Early voting has started and two CCB positions, districts 2 and 3, are on the ballot.

An ENMU-Roswell Foundation meeting was October 25, 2021. It was reported there were 738 scholarship applications submitted. The Foundation awarded \$39,768 in scholarships this fall semester.

The Child Development Center is operating on campus.

Dr. Powell recognized Donna Oracion, Executive Director of College Development, for a recent award. The College Development office received a Silver Medallion for the "Success Starts Here Viewbook" in the Viewbook Category from the National Council for Marketing and Public Relations - District 4 includes these states: Arkansas, Colorado, New Mexico, Oklahoma, Texas and Wyoming.

Capital projects are progressing and an update on several projects will be provided later in the meeting.

A 3<sup>rd</sup> Annual Veteran's Day Recognition will be held. James Edwards is working on it for November 11.

The 5K Turkey Trot and 1 Mile David Gonzalez Memorial walk/run to benefit the Salvation Army and Friends of Roswell Animals will be on held November 20, 2021. We received permission from the city for these two races.

Graduation will be on December 9, 2021. There will be two ceremonies. To date, 85 students have signed up to participate in graduation.

The Foundation will hold its banquet on December 14, 2021.

Several board members asked questions following Dr. Powell's report:

-Cla Avery asked if newly elected board members could participate in the November workshop. Dr. Powell said yes.

-Mireya Trujillo asked about Veteran's Day: Is the event on the 11<sup>th</sup> or 12<sup>th</sup>? Dr. Powell said the 11<sup>th</sup>.

-Ralph Fresquez asked about the workshop: Is it possible for Board members to address specific concerns? Dr. Powell said yes.

#### **REPORTS FROM THE BOARD**

There was discussion on a tentative date for a board work session. It was decided the work session would be held November 10, 2021 in the Fireplace Room. President Trujillo asked for the Strategic Goals and Vision to be presented at the work session.

It was decided the next CCB meeting should be in person if allowed. The next CCB meeting will be on December 8, 2021. There will not be a meeting in November.

Patricia Parsons mentioned the meeting with the Board and HLC went well. Mireya Trujillo attended the recent Foundation Board Meeting.

### **INFORMATION ITEMS**

#### **I. Strategic Priorities – Student Success number 2**

- a. Destinee Salayandia reported on the Cosmo Cares Program. She shared a PowerPoint presentation on funds available for students in need. A total of \$358,537 was received for students in need. So far this year the program has served 67 students.

Question from Mireya Trujillo: How do students apply for the fund? Ms. Salayandia reported the Cosmo Cares application is on the website.

Question from Ralph Fresquez: How long will funds be available for the program? Ms. Salayandia reported students are able to apply to use these federal funds through 2023.

#### **II. Construction Updates – Capital projects/construction update: Projects are underway. We are waiting on one part (electrical component) to open the new physical plant. There will be a ribbon cutting in the spring. The automotive and welding shops renovations are scheduled to be complete by the end of the year.**

- a. Maintenance Building construction is ongoing, demolition of existing buildings and parking lot to follow; ribbon cutting to be announced later in the fall or early spring COVID-19 allowing.
- b. Automotive/Welding renovations are scheduled to be complete at the end of the year.
- c. Exterior Lights and Surveillance Systems upgrades. This was our 2020 G. O. Bond project, and we received \$2.35M. The Regents approved our cost projections at their meeting on September 10, 2021.
- d. Electrical engineering design work for the Electrical Panel upgrades is in process. This project was funded by capital outlay funds. We received \$306K from 2020 capital outlay funds for this project.
- e. Sanitation and Sewer line replacement and restroom renovations. An RFP for the A&E planning for this project will be sent out in October for one month. We received \$2.475M in severance tax bond funding for this project.
- f. We are developing the scope of work for an RFP for Fiber Optic cable, Server Room, and Communication Rooms. We received \$135K in capital outlay funding for the fiber optic cable upgrades.

**III. Policy 40-8 – Employee Benefits – Vickie Thomas reported that the policy revisions are being presented for information only and will be reviewed by the University Council prior to going to the Regents for final approval.**

**IV. Report of Actuals (ROA) – Tony Major presented the end of year financial report. Mr. Major mentioned there are three streams of federal COVID-19 funding and each institution can use funds accordingly. The majority of funds from the federal funds have been distributed to students across the three campuses. He reported \$254,000 in student debt was forgiven using federal funds by the Roswell campus. Mr. Major also explained the use of these funds to account for lost revenue due to COVID-19.**

Mireya Trujillo requested we share a screen shot of the report next time when reporting ROA's.

Questions from the Board answered by Mr. Major:

Mireya Trujillo: Was there assistance for technology? Mr. Major replied yes, there was a variety of technology assistance provided. Federal funds supported increasing technology access for students.

Ralph Fresquez: What are the figures on the construction projects? Mr. Major responded estimates have been submitted or reported. We are on target and have the capital reserves for planned projects. We will continue to monitor our reserves and construction costs. For example, the maintenance building construction and automotive/welding building renovation are estimated at a total of \$10.5 million. The state funds available for the automotive/welding building renovations from the 2018 G. O. Bonds were \$3 million dollars. We used capital reserves for the remaining \$7.5 million.

V. HLC Post visit Report – Dr. Powell reported there was an exit briefing following the HLC site visit on October 18 and 19, 2021. He stated the site team chair will forward a report of the visit for our review. We will have a chance to respond to the initial report to correct errors of fact. It is anticipated the initial report from the site visit team will be received the first week in November. We anticipate the formal findings, approved through HLC processes, will be available in February 2022. Dr. Caldwell had no additions to the report.

#### **ACTION ITEMS**

I. Facilities Designation Committee – Craig Collins reported on the planned broadcast studio in the Instructional Technology Center. There is a request for approval to post a plaque in the broadcast studio to commemorate David Gonzalez. A donor will make a \$20K donation to name the studio in honor of David Gonzalez.

Mireya Trujillo asked for a motion to the naming of the broadcast studio for David Gonzaelez. Pat Parsons made this motion and Ralph Fresquez seconded the motion.

Roll call vote was taken: Mireya Trujillo – yes; Cla Avery – yes; Patricia Parsons – yes; Tammy Lueras – yes; Ralph Fresquez – yes.

II. Nomination of Dr. Robert Phillips for emeritus faculty status. Annemarie Oldfield read the letter for the nomination from Dr. Bender.

Cla Avery made a motion for approval of the nomination for Dr. Philips' emeritus faculty status. Patricia Parsons seconded the motion.

Roll call vote was taken: Mireya Trujillo – yes; Cla Avery – yes; Patricia Parsons – yes; Tammy Lueras – yes; Ralph Fresquez – yes.

#### **UPCOMING EVENTS**

I. Board Work Session – November 8, 2021 at 2:00 in the Fireplace Room

II. Election Day – November 2, 2021

III. Veterans Day Recognition – November 11, 2021

IV. Turkey Trot - November 20, 2021

V. Foundation Banquet – Tuesday, December 14, 2021 11:30 a.m. in ITC Commons

- VI. Graduation - December 9, 2021 PAC
- VII. End of Year Campus Meeting/Holiday Lunch – December 17, 10:00 a.m.
- VIII. Campus Wide Meeting/Breakfast– January 14, 2022, 8:00 a.m.
- IX. Martin Luther King Jr. Recognition- January 17, 2022, 11:00 a.m.

**NEXT MEETING**

Scheduled for Wednesday, December 8, 2021 at 4:00 p.m. It will be in person in the Administration Building, Board Room #135

**Adjourn**

The meeting adjourned at 5:13 p.m.

**Minutes approved by CCB Secretary, Patricia Parsons**

  
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Signature

  
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Date