

**COMMUNITY COLLEGE BOARD**  
**Eastern New Mexico University – Roswell**  
**Occupational Training Center (OTC) Room #124**  
**Wednesday, February 9, 2022 – 4:00 p.m.**  
**Minutes**

**CALL TO ORDER**

President Mireya Trujillo called the meeting to order at 4:00 p.m. Board Members Mireya Trujillo, Carleton “Cla” Avery, Tamaliah “Tammy” Lueras, and Rissie Daubert were present. Ralph Fresquez did not attend.

**DECLARE A QUORUM**

A quorum of the members was verified by Mireya Trujillo.

**PLEDGE OF ALLEGIANCE**

Mireya Trujillo, CCB President, led the Pledge of Allegiance.

**OTHERS PRESENT**

Angie Bersane (on Teams), Dr. Patrice Caldwell (on Teams), Teresa Casarez, Todd DeKay, Lisa Dunlap of the Roswell Daily Record, Ron Flury, Dina Jenks, Laurie Jensen, Tony Major (on Teams), Annemarie Oldfield, Donna Oración, Dr. Shawn Powell, Devin Stroman (on Teams), Vickie Thomas, and Edna Yokum

**APPROVAL OF THE AGENDA**

Cla Avery moved to approve the agenda as presented. Tammy Lueras seconded the motion. Motion carried unanimously.

**APPROVAL OF MINUTES**

Tammy Lueras moved to approve the minutes from the January 12, 2022 meeting. Cla Avery seconded the motion. Motion carried unanimously.

**PUBLIC COMMENT**

No public comments were offered.

**REPORT FROM THE ENMU CHANCELLOR**

Dr. Patrice Caldwell, Chancellor of the Eastern New Mexico University System, attended by Teams. After technical difficulties Dr. Caldwell joined the meeting by phone.

Summary from Mireya Trujillo: Dr. Caldwell, welcomed Rissie Daubert to the Community College Board. She positively commented on the great HLC report that we recently received. She appreciates our growing of innovative programs. She was very complimentary of the Board and of Pat Parson’s past service to the Board.

**REPORT FROM THE ENMU-ROSWELL PRESIDENT**

Dr. Powell expressed appreciation for the Board’s continued support of our campus and to Chancellor Dr. Caldwell for her ongoing support of our campus. He appreciates the system approach in keeping up with the legislative session information that would affect ENMU’s System.

Dr. Powell expressed appreciation for Chancellor Caldwell's line item list of capital project requests for all of the three campuses for the legislative session. The lists were presented to every legislator with peanuts from Portales peanuts by ENMU students.

COVID-19 update: To date there have been 145 positive reported cases on campus which includes 64 students and 81 faculty/staff/administrators.

Enrollment on the ENMU-Roswell campus is up 5% in headcount and semester credit hours from this time last year. There are still 8-week semester enrollments, dual credit students, and Youth ChalleNGe cadets to enroll this spring term.

ENMU-Roswell will refresh our strategic plan in the fall of 2022 and will ask a CCB member or two to attend and assist in those strategic plans. The campus will start reviewing and refreshing the facility master plan in the spring of 2023.

Workforce Connections will be moving on campus in March 2022. They will be located in the Arts and Sciences Building. Dr. Powell and Teresa Casarez met with them before this afternoon's meeting to discuss services they provide the community. This relocation will provide our students more information and services regarding the local job market.

The campus hosted Leadership Roswell and the Leadership New Mexico Connect Program over the last few weeks. Appreciation was expressed to Dina Jenks and Donna Oracion for assisting with their on-campus visits. Numerous individuals from campus were included in presentations for these groups.

The campus celebrated Martin Luther King, Jr. Day on January 17, 2022 in the ITC Commons area. Fifty people from the community attended this event.

The Leadership Diversity program is going well. They have three more meetings with a graduation in late April.

**Capital Project Updates:**

The maintenance building construction is complete. We are waiting for the parking lot to be completed soon. The Quonset huts have been completely removed. This is where the parking lot is being paved.

The Welding building renovation is close to being finished. It should be completed by April of 2022. There will be a ribbon cutting and tour of the building once it has been completed.

A request for proposals will be forwarded for the construction phase of the exterior lighting and surveillance system projects.

The fiber optic cable upgrades bids were published last month. Data room upgrades will be announced in the future, following the fiber optic cable upgrades.

All of the before mentioned includes construction for the next 18 months on the campus.

**Future projects include:**

The legislative session requests will have better answers next week after the legislative session ends on February 17. Dr. Powell will let the board members know what items were passed and approved by the Governor at next months' meeting, if not sooner. Our local legislatures have been very supportive of the campus requests. Dr. Powell has had many conversations with Ryan Trosper and Chancellor Caldwell regarding the capital outlay requests. He appreciates their ongoing support on these requests.

The ENMU-Roswell Foundation, in addition to scholarships, approved \$30,000 of unrestricted funds for campus requests. These funds will be used for the following: \$10,000 matching funds to establish a food pantry, \$10,000 for community and recruiting events, \$5,000 for program requests, \$2,000 for the Activities Committee, and \$3,000 for each of the Senates. The campus appreciates the Foundation's support for the use of these funds.

**Questions/Comments from Dr. Powell's Report:**

The board asked for an explanation of what the food pantry consists of: There was a survey in the fall of 2021 having to do with insecurity in college student populations. The results were that there were insecurities in food, housing, and homelessness among 66% of our student population. The food pantry would be an effort on campus to allow students to have food. It would not be a permanent solution, but this will give students the availability to have some food. There will be more development on this project depending on what other funds will be given to the campus from the state. Many New Mexico campuses have food pantries. This is just a first step for our campus.

The CCB passed on their gratitude to the Foundation for supporting those efforts.

**REPORTS FROM THE BOARD**

No reports from the Board

**INFORMATION ITEMS**

- I. Strategic Priorities Update: Student Success #2: Student Retention & Completion: Angie Bersane – The efforts that enrollment services have been taking to help retain students and help them complete their programs.
  - a. Ms. Bersane reported efforts have involved pulling data to understand our retention and completion rates and where the populations of our student are from. There was a dip in the data chart over several years Ms. Bersane

feels things are now improving. The numbers are steadily increasing. Their department saw a significant change in retention for degree seeking students to obtain an associate's degree. They saw a 7% increase over last spring. This increase in retention may be attributed to students being able to attend face-to-face classes rather than primarily using online instruction such as occurred during the pandemic. The engagement Student Affairs has been doing has increased in numbers for student retention. The communications plan consisted of calling, texting, and emailing every student who had not yet registered for the spring semester classes. The student services department made sure the students had open access to advisors to give them all the resources needed to get registered. They also called, texted, and emailed all the registered students to make sure they were aware of payment deadlines. They also were made aware of all of the resources available to them, such as payment arrangements for the spring semester. They will continue to do that every semester and will advise them of all the possible financial assistance they may qualify for, such as the Cosmo Cares funds that is being given to students who need financial assistance.

- b. The degree seeking student's enrollment/registration that leads to associate degrees is a very specific population. Their retention percentage has been in the mid sixties now. After their efforts and their count for the spring semester, the numbers have increased to over 70% enrollment.

- II. NISOD Teaching Awards to Sam Chaves and Missael Barrientos. Edna Yokum presented on this topic in place of Annemarie Oldfield. The NISOD Award was created in 1978 with initial grants from external foundations. It is a consortium of community and technology colleges that share a philosophical commitment to support excellence in teaching, learning, and leadership. Candidates are nominated by their peers. The faculty evaluation committee determines two winners who will represent ENMU-Roswell at the annual conference this May. The two nominees were Sam Chaves, Occupational Therapy faculty member. Missael Barrientos, Welding instructor. Missael is a new instructor who had just graduated from ENMU-Roswell with his associate's degree.

The Board acknowledged this award was a great honor since it is a nomination from their peers.

#### **ACTION ITEMS**

- I. ENMU-R Academic Calendar approval. Dr. Powell presented the information for Annemarie Oldfield. We worked with the Portales and Ruidoso campus to develop our university calendar for the Roswell campus. We wanted all three

calendars to coincide with each other. The calendar reflects the same spring break as well.

Cla Avery moved to approve the proposed calendar as presented. Tammy Lueras seconded the motion. Motion carried unanimously.

- II. AA to AS degree in agriculture. Edna Yokum presented on the request. A primary reason for making this change is to make it more transferrable to a Bachelor's degree in Portales or any other universities in New Mexico. Ms. Yokum also stated the advisory committee wanted it to be an easier transition for the students and that it reflected community needs.

Question from the board: Did this impact the course work or the prerequisites going into the program? Answer: Some of the coursework was changed to be more science heavy.

Question from the board: When will the students be able to actually enroll in this program? Answer: Classes are currently ongoing for this degree. There are two classes being taught at Hagerman High School. Officially, this degree will roll out this Fall of 2022.

The board was very appreciative about offering this degree plan for students.

Tammy Lueras moved to approve the change from AA to AS degree in agriculture as presented. Cla Avery seconded the motion. Motion carried unanimously.

- III. Tuition & Fees – Increase for next academic year, 2022/2023. Tony Major presented the changes to the board. These increases include welding fees for consumable supplies and materials, which have increased in price. The welding program would like to increase the fees from \$50 to \$200 per course.

The API testing fee has also gone up in price from \$562.50 to \$693.95. They have also attached the background check, drug screening, and immunization tracking fees to that amount as well. If the fee is part of the course requirement, then the fees can be covered by the students' financial aid. This is similar to how the nursing program works for their clinical supplies, such as their supply tote bag and stethoscope.

The cost increase is proposed in the course catalog.

Question for Tony Major from the board: How are the students informed about the raise in fees and do they know about financial aid covering these costs? Is the

information being made available to the student? Answer from Mr. Major: the advisors have been made aware of it to pass on this information to the students.

Question: are these increased fees going to be listed in the catalog?

Answer: Yes, that is correct. Those fees will be included in the catalog.

Question? What is the justification for the vendor prices increase?

Answer: General inflation that is going on. The faculty are the ones who bring fee changes forward to the tuition and fees committee for review and approval.

Question: Are the dual enrollment students who may be in these programs aware of the increase in fees? Are these high school students responsible for these fees? Is this paid by the state? The concern from the board is that we have the resources available to all students to be able to offset these fees if needed.

Answer: Because the fees are not on the waiver, then yes, the dual enrollment students are responsible for these fees. There may be changes in the funding formula that are being presented in the legislature at the moment. There are some dual credit pieces that are being considered. Nothing has been finalized. The CARES and ARC funding are being utilized for these fees at the present time. There are sufficient funds (perhaps over \$2 million) which students may use. We asked for a one-year extension to expend these funds. We will do the same thing with the course fees for the high school students if the funding formula does not change. The amounts paid from the CARES/ARP funds was over \$254,000 of student debt, but there is no breakdown of how much of that was dual student fees.

Tuition will stay the same rate.

Tammy Lueras moved to approve the fees increase for FY 2022-2023 as presented. Rissie Daubert seconded the motion. Motion carried unanimously.

- IV. 2022 NMHED Severance Tax Bond – Presenting two projects from the 2020-2025 Facilities Master Plan:
- a. Campus wide parking lot driveway and walkway improvements with a projected cost of \$2.5 million.
  - b. The exterior stucco/exterior finish installation system (EFIS) for restoration and repair, with the proposed cost of \$720,000. The campus is asking for the board's permission to move these two projects forward through the capital projects committee this summer for their review and possible funding from the legislature in 2023.

Question from the board: Could this plan include the parking lot on the north end of campus near the former dorms?

Answer: Yes, it could be part of the plan.

Cla Avery moved to approve the 2022 NMHED Severance Tax Bond as presented. Rissie Daubert seconded the motion. Motion carried unanimously.

- V. Approval of Contracts- Exterior Lighting & Surveillance –  
Dr. Powell expressed appreciation to member Lueras, member Fresquez, and member Avery for sitting in on the contract work with ASA Architects and engineers for their work in planning these projects. The award processes were sent out to our legal counsel for review and were found to be legally sufficient.

Bid 1: Exterior lighting upgrade to Zuni Electric in the amount of \$966,240.28.

Bid 2: Surveillance Systems to Coyote Cabling in the amount of \$1,074,734.21.

Question from the Board: When would the work actually start once it has been approved?

Answer: If approved today, the request will go to the Regents meeting on February 18<sup>th</sup>. The work will start within a month or two after approved. It will also be dependent on materials and equipment for these projects.

Question: Will security be able to view where these lights and surveillance systems will be placed?

Answer: Yes

Rissie Daubert moved to approve the contracts for the lighting and surveillance systems as presented. Cla Avery seconded the motion unanimously.

Discussion: Cla Avery had attended the meetings during the process and the entire project was well thought through. The security department will be pleased with this as well.

Motion carried.

**UPCOMING EVENTS**

- 3-on-3 Basketball Tournament in the PEC – March 5, 2022
- Spring Art Gala/Ribbon Cutting in the late spring  
We are waiting on the Reaching for the Stars sculpture and pieces from Santa Fe to be returned before we do a gala.
- The large sculpture is in the process of being complete within the next month.
- Foundation Golf Tournament on April 9, 2022-NMMI Golf Course
- Graduation – May 13, 2022 – This will be in person depending on the COVID restrictions. This is planned to be held at the Civic Center.

**Comments/Questions from the Board:** Board Member Ralph Fresquez indicated his intention to resign his position on the Community College Board and future action on his seat on the board will wait until he provides a letter to the board.

**NEXT MEETING**

Scheduled for Wednesday, March 9, 2022 at 4:00 p.m. It will be held in person in the Administration Building, Board Room #135.

**Adjourn**

The meeting adjourned at 5:02 p.m.

**Minutes approved by CCB Secretary of the Board, Tammy Lueras**

  
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Signature

  
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Date