

**COMMUNITY COLLEGE BOARD**  
**Eastern New Mexico University – Roswell**  
**Instructional Technology Center Board Room 155**  
**Wednesday, March 9, 2022 – 4:00 p.m.**  
**Minutes**

**CALL TO ORDER**

President Mireya Trujillo called the meeting to order at 4:03 p.m. Board Members Mireya Trujillo, Carleton “Cla” Avery, and Tamaliah “Tammy” Lueras were present.

**DECLARE A QUORUM**

A quorum of the members was verified by Mireya Trujillo.

Absent: Rissie Daubert

**PLEDGE OF ALLEGIANCE**

Cla Avery led the Pledge of Allegiance

**OTHERS PRESENT**

Dr. Shawn Powell, Laurie Jensen, Rachel Conover, Annemarie Oldfield, Robert Moore, Donna Oracion, Vickie Thomas, and Dina Jenks

**APPROVAL OF THE AGENDA**

Tammy Lueras moved to approve the agenda as presented. Cla Avery seconded the motion. Motion carried unanimously.

**APPROVAL OF MINUTES**

Cla Avery moved to approve the minutes from the February 9, 2022 meeting. Tammy Lueras seconded the motion. Motion carried unanimously.

**PUBLIC COMMENT**

No public comments were offered.

**REPORT FROM THE ENMU CHANCELLOR**

Dr. Patrice Caldwell, Chancellor of the Eastern New Mexico University System, expressed appreciation to all. She commended Dr. Powell for efforts during the legislative session in support of the Roswell campus. Dr. Caldwell is looking forward to the golf tournament for the Foundation. She reported on the bills awaiting the Governor’s approval that involve the ENMU System.

Dr. Caldwell reported the ENMU campus is proceeding in their search for a new Chancellor. The search will involve representatives across the entire ENMU System. She stated the purchasing announcement for an executive search firm to seek out a new Chancellor has been placed and the advisory search committee who will advise the Regents is being formed. CCB members extended their appreciation for Dr. Caldwell’s service and leadership.

### **REPORT FROM THE ENMU-ROSWELL PRESIDENT**

Dr. Powell expressed appreciation to Dr. Caldwell for her ongoing support of our campus and the ENMU system. Workforce Connections will move onto the campus in the next week (week of March 14, 2022) during spring break. They will be located in the Arts and Science Building. The La Casa dental clinic housed in the Health Sciences Building will move off campus. With this move, there will be nursing expansion projects in the space that will be vacant where the dental clinic is currently located.

Dr. Powell thanked the Foundation for funding a 3-on-3 basketball tournament this past weekend on March 5<sup>th</sup> in the PE Center. There were 16 youth teams with about 200 attendees. He expressed appreciation for those who helped with the tournament, Dina Jenks, Frank Gonzalez, the Gonzalez family, Devin Stroman, Juan Macias, Romo Villegas and students in the Criminal Justice Club, students from the Special Services program, and the security department. Also, two high school students, Brianna Castro and Serenity Chavez helped out as well.

In fall 2022 we will revise our strategic plan. In the spring of 2023 the facility master plan will be revised. In the summer, there will be leadership training with Andy Wood, executive coach. This training is for our senior leaders will be offered over four days in Roswell.

A capital projects update was provided to include the following projects: parking lot for the new maintenance building is complete; ribbon cutting for the Automotive/Welding building renovation will be held as soon as permission is granted. The “punch list” has been run for the building and completion of remaining improvements is underway; exterior lighting and surveillance system construction contracts have been let. Zuni Electric of Alamogordo will be installing the new exterior lights and Coyote Cabling of Las Cruces will be installing the upgraded surveillance system; fiber optic upgrades bids are in process; and expansion of nursing program space into the current space used for a dental clinic will be presented later in this meeting. The list of capital improvements and capital projects include 21 separate projects. The campus will be advertising for a project manager to oversee these projects and to serve as the point of contact for the engineers, architects, and construction crews and work with HED for all the reporting that will be required. This will be a permanent position on campus.

The legislative funding has not been finalized yet, but the Governor will likely be signing more bills later today. Dr. Powell will wait to announce any of the bills that were signed that effect the campus at a later date when they have been signed into law.

#### **Upcoming Events:**

Special Services will be having a College Day for future students who want to be in the program. This includes students and parents/guardians. This will be held on April 6<sup>th</sup>. The Foundation Golf Tournament is coming up on April 9<sup>th</sup> at the NMMI Golf Course.

Community classes will be offered for Welding and Gardening in April. Dr. Powell thanked Vickie Thomas and Robert Moore for their involvement in planning these projects. The Welding class is April 8 and 9 and the Gardening class is on April 30<sup>th</sup>.

An Adult Education Graduation held on May 12<sup>th</sup>.

There was a question, or request, to explain what Workforce Connection is, Dr. Powell answered they are a state agency and part of Workforce Solutions. They primarily assist people find jobs. They will be on our campus and assist those who are looking for job placement or job training opportunities.

A question was asked regarding students who previously received dental care in the clinic on campus and how the service will be provided in the future. Dr. Powell stated in the past dental treatment was part of La Casa's contract. However, many more community members were served compared to students. Current planning is for the dental clinic space to be renovated for use it as classroom and lab space for the nursing program. Through a contract with La Casa students still have the opportunity to receive medical care and behavioral healthcare on campus. Dental care will no longer be provided as a part of services on campus.

#### **REPORTS FROM THE BOARD**

There are not any reports from the Board.

#### **INFORMATION ITEMS**

I. Strategic Priorities Update – Dr. Laurie Jensen, AVP of Health Education is presenting about Employer Success #2 for workforce development in the place of Ron Flury.

Dr. Jensen presented on the nursing program expansion and how it relates to the strategic plan by developing partnerships and improving collaboration with local healthcare organizations. The goal is to increase the number of nursing student graduates to enter the workforce. The college has implemented plans to expand the nursing program. This allowed the program to increase nursing enrollment from 48 students per year to 64 students. Funds from various grants will be sought for the nursing expansion to offset nursing salaries with stipends and for professional development.

The Roswell and Ruidoso campuses partnered to have similar pre-nursing program course requirements and sequences. Eight spots in our nursing program have been identified for Ruidoso students to enroll in our nursing program. Advertising for the nursing programs have resulted in increased inquiries. The two campuses use distance learning strategies including interactive video. Ruidoso developed a medical simulation skills lab in their facility which is maintained by our campus. This allows the students in Ruidoso to have similar experiences in the pre-nursing courses as the students in Roswell.

Medical collaborations with local clinical industry partners include both hospitals in Roswell, Casa Maria, partnerships in Lincoln County, and the Mescalero Care Center.

As mentioned earlier, the current plan is for the Health Science building to be remodeled to provide additional nursing skills lab and classroom space. If possible, our simulation lab will be enlarged to expand into the back lobby. Space permitting an office would be put in as well with a small study gather area. When the expansion is complete the current nursing skills lab is intended for use as a nursing assistant skills lab.

Dr. Jensen asked Rachel Conover to report on accreditation standards and criteria. Ms. Conover reported on the accreditation standards of the Accreditation Commission for Education in Nursing and requirements of the New Mexico State Board of Nursing. She mentioned the proposed expansion will allow the faculty and staff to offer a high-quality education to our students.

It was also reported an allied health guided pathway for high school students interested in the medical field is in place. This allows high school students to study any of our allied health programs. This has occurred through networking with the local high schools with a goal to increase student awareness of health career careers.

II. ENMU-Roswell Policies – presented by Vickie Thomas. They have been working on the Roswell only policies. Sixteen policies have been systemized. Forty-nine policies are more like procedures and org. charts. The applicable ones will go into applicable handbooks. Three policies that pertain to Roswell only have been revised and brought before the CCB. Among the three that have been revised are the vision and mission statement and the operating agreement. These will be moved through the approval process and go before the Board of Regents next. All policies will be located in one location after they are approved. They will be on the public systems policies website.

Eleven Roswell policies are being reviewed and will be presented for review/approval. to the strategic initiative committee, the university council, the CCB, and finally the Board of Regents

## **ACTION ITEMS**

I. Auction and Transfer of Equipment, Furniture, and Material – If approved some items will be transferred to the New Mexico Youth ChalleNGe Academy (NMYCA) and others will be auctioned. The NM Department of Military Affairs is in the process of looking at developing a job challenge program. If approved they could use furniture and other items we have. We are asking the CCB for permission to transfer these items to NMYCA or put them out to auction if the NM Department of Military Affairs does not want them. One item on the list is an agricultural mapping drone, which was donated to the campus.

Jeremy Salinas, Inventory Supervisor, contacted the FAA to discuss the auctioning of this item. This drone is not currently being used by our campus and is not planned to be used in the foreseeable future.

Cla Avery made a motion to approve the transfer and auction of materials, equipment, and furniture. Tammy Lueras seconded the motion. There was discussion about whatever the CCB can do to encourage NMYCA, they will support. Motion passes unanimously.

II. Architect Selection – This is a request to hire architectural services in keeping with the policy, 55-2. It is requested the board approve Nims, Calvani & Associates of Albuquerque to provide initial architectural planning for the nursing expansion project. An initial meeting with NCA Architects has been conducted on campus with faculty, staff and administrators to discuss the nursing expansion program.

A motion was made to accept the architect selection by Tammy Lueras. Motion was seconded by Cla Avery. Motion passes unanimously.

III. System Policies – presented by Vickie Thomas.

- a. 40-3 – Building Access Authorization and Security Policy. This is being systemized with a number of provisions and track changes. Many campus members provided input on the revision of this policy.
- b. 35-4 – Use of system vehicles
  - i. If you are issued a citation while using a university vehicle, you are personally responsible for it, not the university. If you allow an unauthorized driver, you are also responsible for their citation. State vehicles can be driven out of state with proper authorization.
- c. 55-1 – Purchasing Policy-you may not use your P-Card to pay for your citations while using the state vehicle. You cannot use your P-Card to pay the university or ourselves.

The motion was made to approve the changes to the policies by Cla Avery. Motion was seconded by Tammy Lueras. Motion passes unanimously.

#### **UPCOMING EVENTS**

- I. Golf Tournament – Saturday, April 9, 2022 at NMMI Golf Course
- II. Graduation – Friday, May 13, 2022

**Comments/Questions from the Board:**

**NEXT MEETING**

Scheduled for Wednesday, April 13, 2022 at 4:00 p.m. It will be held in person in the Administration Building, Board Room #135.

**Adjourn**

The meeting adjourned at 5:06 p.m.

**Minutes approved by CCB Secretary of the Board, Tammy Lueras**

  
\_\_\_\_\_  
Signature

4/18/2022  
\_\_\_\_\_  
Date