

**COMMUNITY COLLEGE BOARD**  
**Eastern New Mexico University – Roswell**  
**Automotive/Welding Center**  
**Wednesday, April 13, 2022–5:00 p.m. (following the Auto/Welding Ribbon Cutting)**  
**Minutes**

**CALL TO ORDER**

Vice President Carleton “Cla” Avery called the meeting to order at 5:00 p.m.

**DECLARE A QUORUM**

A quorum of the members was verified by Cla Avery. Board members Rissie Daubert, Carleton “Cla” Avery, and Ralph Fresquez were present.

Absent: Mireya Trujillo & Tamaliah “Tammy” Lueras.

**PLEDGE OF ALLEGIANCE**

Todd DeKay (ENMU-Roswell Director of Institutional Effectiveness) led the Pledge of Allegiance.

**OTHERS PRESENT**

Dr. Shawn Powell, Donna Oracion, Teresa Casarez, Todd DeKay, Lieutenant Bill Dean, Rosie Duran, Tony Major, Edna Yokum, Dusty Baker, Dr. Laurie Jensen, Cheryl Vineyard, Devin Stroman, Annemarie Oldfield, Robert Moore, and Ron Flury

**APPROVAL OF THE AGENDA**

Rissie Daubert moved to approve the agenda as presented. Ralph Fresquez seconded the motion. Motion carried.

**APPROVAL OF MINUTES**

Ralph Fresquez moved to approve the minutes from the March 9, 2022 meeting. Rissie Daubert seconded the motion. Motion carried.

**PUBLIC COMMENT**

No public comments were offered.

**REPORT FROM THE ENMU CHANCELLOR**

Dr. Patrice Caldwell, Chancellor of the Eastern New Mexico University System, expressed appreciation welcomed all who were present. She expressed appreciation of all of those involved in the occasion – ribbon cutting of the newly remodeled Automotive/Welding Center.

Dr. Caldwell respectfully commented on the resignation of Ralph Fresquez and how he will be missed. She acknowledged his commitment and dedication of his service, passion for serving and his support of education. (There was a standing ovation on behalf of Ralph Fresquez’ service to the Board and the institution).

**REPORT FROM THE ENMU-ROSWELL PRESIDENT**

Dr. Powell expressed appreciation to the Board on their presence and service to the campus and the community. A special thank you went to Dina Jenks and Donna Oracion

for organizing the ribbon cutting and the arrangements for the CCB meeting being held in the Automotive/Welding Center.

Dr. Powell recognized Dr. James Malm, Chancellor of the University of New Mexico-Gallup who attended the ribbon cutting and is attending the CCB meeting.

Fall enrollment numbers are 57% higher than this time last year. Staff and faculty members are working to increase our enrollment further. Dr. Powell gave credit to all of Students Services for their efforts in working with students.

Dr. Powell introduced Ms. Rosita "Rosie" Duran, new Vice President for Business Affairs.

There were two presentations as part of the comment section.

First, Annemarie Oldfield, Vice President of Academic & Student Affairs, presented on Title III and Title V grants. Ms. Oldfield gave details on our involvement with Guided Pathways which take a student through high school by dual credit or concurrent enrollment, all the way through a four-year degree. She stated this is being set up to engage students in a career or a transfer to higher education. These efforts include all school districts in Chaves County and Artesia. Presently Gear Up staff members are working with 7<sup>th</sup> and 8<sup>th</sup> graders to make them aware of these Guided Pathways. We have completed several 2+2 programs to ease students transfer from our campus to Portales. Advisors are working with students on their life goals as well as advising them during their college career.

Our common core classes are transferrable to all New Mexico colleges and universities. Our General Education courses are part of the common core classes now. The state has already approved those classes to be transferrable. There has been engagement and professional development with faculty on active learning and how to engage students in the classroom. Additionally, health and career technical education pathways exist through the Perkins grant to assist students enter health and/or technical courses on our campus.

There was a professional development kick off on pathways offered by Dr. Dorsey, President of Front Range College in Colorado.

Board Member Daubert stated pathways are helpful for students and can assist them succeed.

Dr. Powell mentioned the Regents asked for information on our clean energy efforts. Presently we have solar panels installed by Excel Energy on the east end of the Occupational Training Center. We are also planning to include clean energy vehicle

maintenance in our Automotive Technology program. We have funding available to undertake this project.

Dr. Powell mentioned several staff members have been participating in a national Institutional Capacity Building Cohort offered through the Hope Center located at Temple University. As part of this work a needs insecurity survey was administered and our campus results matched nation-wide survey results. We found students are experiencing basic insecurity, such as homelessness, housing needs, and food insecurity. Todd DeKay was introduced as the leader of the local cohort with other local members being Elsa Rangel, Dr. May Stone, and Matt Rincon. Due to the work of these individuals identifying food insecurity the group applied for a grant from the New Mexico Higher Education Department and received \$20,000 to establish a food pantry. The ENMU-Roswell Foundation contributed \$10,000 for the food pantry as well. The committee is hosting a Hunger Awareness Day Monday, April 18<sup>th</sup> at 11:30am to 12:45pm in the Performing Arts Center. This event will be open to the public. Several leaders from community- based organizations that work to reduce hunger in Chaves County will serve on a panel for this event. The plan is to open the campus food pantry for students in the fall of 2022. The committee will track who they are serving and how much food will be gathered for the needs of students.

Dr. Powell provided an overview of our upcoming summer planning efforts to include: a comprehensive academic program review, preparing to revise the campus strategic plan in the fall of 2022, and to refresh the strategic master plan in the spring of 2023. Dr. Powell stated it would be good to include one or two CCB members in these planning efforts. In reviewing the priorities from the current strategic plan over 50% of the priorities have been presented at CCB meetings.

#### Capital Project Updates:

- Auto/Welding renovations will be completed within the next month
- Sewer and Sanitation piping/restroom architectural planning is ongoing with construction planned to start in the next 6 months
- Exterior lighting and surveillance system construction is underway
- Data room upgrade planning is ongoing
- Nursing program expansion planning in underway

From the 2022 Legislative Session the campus received a total of \$4.1M in funding to include: research and public service projects, capital outlay, and the 2022 General Obligation Bond, which is subject to statewide voter approval in the November general elections.

## REPORTS FROM THE BOARD

There were not any reports from the Board.

## INFORMATION ITEMS

- I. Strategic Priorities Update –Success #1 for Employer Success and Workforce Development.  
Ron Flury was asked to present on this priority. He recognized Dusty Baker, lead welder and Director of Technical Education. Mr. Baker has been involved with each step of the automotive and welding building renovations. The campus has partnered with the state and have apprenticeships in the technical education programs. We are working with our partners in the community to encourage our students to remain in Roswell.  
Mr. Flury showed a video on our automotive technician apprenticeships in the community in association with the Krumland Auto Group.
  
- II. Annemarie Oldfield reported the following faculty members had been granted tenure:
  - a. Romo Villegas – joined campus in 2016, instructor of Criminal Justice and Political Science.
  - b. Edna Yokum – joined the faculty in 2018, instructor of behavioral sciences, has received the KOSA Award for Teaching, and NISOD Award.
  - c. Dr. Kyle Torke – joined faculty in 2020. Led the English Department in innovative strategies during COVID.
  - d. Dr. Lynne Carey – teaches Biology and Microbiology classes. Assisted with HLC accreditation document.

## ACTION ITEMS

- I. Faculty Emeritus Status Approval– Annemarie Oldfield presented to the Board.

Ms. Oldfield introduced Cheryl Vineyard, retiring Director of Medical Assisting, Phlebotomy, Medical Scribe, and Pharmacy Tech programs, served on campus for 25 years.

Mr. James Buchanan is the second to be recognized as Emeritus. He is retired faculty of Biology and Science (27 years at ENMU-R).

Motion for approval of Emeritus status:

Motion made by Rissie Daubert. Seconded by Ralph Fresquez.

Motion carries.

- II. Spring 2022 Graduation list – Devin Stroman presented the list for approval. 201 applications presented.

Motion for approval: Motion made by Rissie Daubert. Seconded by Ralph Fresquez.

Motion carries.

- III. Final Budget Adjustment Request (BAR) – Tony Major presented the budget to include:
- a. Unrestricted funds
  - b. Restricted funds
  - c. Expenditures, which were reduced due to COVID-19's impact of campus operations
  - d. Reducing capital outlay revenues by \$5 million due to timing of various projects completion dates
  - e. Reallocation of \$5.4 million because of delayed projects
  - f. Increasing minimum wage to \$15/hour, this cause salary compression with other salary grades, which was addressed in the fall
  - g. Upcoming large multi-million dollar projects – Sewer line renovation, exterior lighting and surveillance upgrades, General Obligation Bond project in the fall
  - h. Adjusted revenue due to a need to reduce tuition and fees based on what was collected, which is 95% of revenues. This will be under what was budgeted.
  - i. An increase in state appropriation of almost \$50,000 as a result of the compensation increase with House Bill II. This month all eligible employees will get a 3% pay increase at a cost of \$64,000 with the state funding \$49,000. Starting July 1, there will be an additional 4% salary increase for eligible employees as well.
  - j. We increased student services expenditures because of recruiting efforts and enrollment increases.
  - k. Operations in maintenance will have an increase as well at about \$370,000 for various facilities projects.
  - l. Student social and cultural activities revenue increased.
  - m. Auxiliary enterprises will be reduced because of changes due to COVID-19. Most of affected funding was the cafeteria. Pre-COVID-19, there was a revenue sharing model with the previous cafeteria vendor. Now, we just buy meal plans from them with no revenue for the campus. We are reducing the revenues to reflect the forecast of funds.
  - n. We reduced capital outlay revenue by almost \$5 million, which represents state funding. There will be a reduction in capital outlay expenditures at about \$5.4 million due to delays in being able to complete projects.
  - o. Increasing community education classes, which should increase revenue.

Motion for approval of the Final Budget Adjustment Request was made by Ralph Fresquez. Seconded by Rissie Daubert.  
Motion carries

- IV. Tony Major presented the proposed fiscal year 2022/2023 operating budget for approval. There will not be any fee or tuition increases for this fiscal year. There was an increase in state appropriations due to available general funds. Instruction and General funds are budget at \$8.2 million for next fiscal year. The increase in pay will cost the university \$870,000 for the 4% increase. The state is funding approximately \$617,000 of that. The local appropriation of the mil levy was increased by \$200,000. We are budgeting \$6.1 million of capital revenues from the state. We receive \$5.6 million for the Pell Grants and \$5 million of GearUp & CSI Grants.

Motion for approval of proposed fiscal year 2022/2023 operating budget adjustment made by Ralph Fresquez, Seconded by Rissie Daubert.  
Motion Carries.

- V. Dr. Powell presented on the transfer and disposal of equipment. The request is to allow to place vehicles, dental equipment, and furniture in the online auction or transfer to another higher education institution in New Mexico. Currently working with Doña Ana University in Las Cruces to transfer the dental equipment we possess to them as they have dental programs.

Motion for approval of the auction and disposal made by Rissie Daubert.  
Seconded by Ralph Fresquez.  
Motion carries.

#### **NEW BUSINESS**

- I. Mr. Fresquez announced he is stepping down from the Board effective immediately. He was presented with a plaque in appreciation for his 11 years of service on the Board.

#### **UPCOMING EVENTS**

- I. Hunger Awareness on Monday, April 18, PAC  
II. Fellows Leadership Graduation, Thursday, April 21-ITC Commons  
III. Teacher of Character Recognition April 21  
IV. KENW Studio Naming/Dedication to David González-May 5, ITC Studio area  
V. Board of Regents Meeting – Friday, May 13, Roswell Civic Center  
VI. Graduation – Friday, May 13, 2022, Roswell Civic Center

**Comments/Questions from the Board:**

None

**NEXT MEETING**

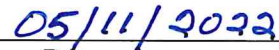
Scheduled for Wednesday, April 13, 2022 at 4:00 p.m. It will be held in person in the Administration Building, Board Room #135.

**Adjourn**

The meeting adjourned at 6:35 p.m.

**Minutes approved by CCB Secretary of the Board, Tammy Luera**

  
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*Signature*

  
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*Date*

