

COMMUNITY COLLEGE BOARD  
Eastern New Mexico University – Roswell  
Administration Building, Board Room #135  
Wednesday, August 10, 2022 – 4:00 p.m.  
Minutes

CALL TO ORDER

President, Mireya Trujillo called the meeting to order at 4:00 p.m. Vice President, Carleton "Cla", Secretary, Tamaliah "Tammy" Lueras, and new board member Jamila Miller were present as well. Present by phone conference: Dr. Patrice Caldwell.

DECLARE A QUORUM

A quorum of the members was verified by President Mireya Trujillo.

PLEDGE OF ALLEGIANCE

Tadd Scott led the Pledge of Allegiance.

OTHERS PRESENT

Annemarie Oldfield, Todd DeKay, Teresa Casarez, Rosie Duran, Dina Jenks, Robert Moore, Devin Stroman, Tony Major, Tadd Scott, Mavis Williams, Romo Villegas, Andrea Fitzsimmons, and Shawn Powell

APPROVAL OF THE AGENDA

Cla Avery moved to approve the finalized agenda as presented. Tammy Lueras seconded the motion. Motion carried.

APPROVAL OF MINUTES

Tammy Lueras moved to approve the minutes from the Wednesday, July 13, 2022 meeting. Cla Avery seconded the motion. Motion carried.

PUBLIC COMMENT

No public comments were offered.

REPORT FROM THE ENMU CHANCELLOR

Dr. Caldwell shared information about the new Chancellor search. There will be focus groups and campuses are invited to indicate what traits and qualities they would like to see in the next Chancellor. The campus will be hosting a discussion event on August 29. The semi-finalist list will be between 10-15 candidates and then the final 5 will come onto campuses when selected.

The timeline to select a new Chancellor will be October to November.

The Alamogordo Heart of the Land Pistachio event was well attended with about 40 alumni and friends. The Day at the Races in Ruidoso was attended by about 65 alumni, staff, and friends.

#### REPORT FROM THE ENMU-ROSWELL PRESIDENT

Dr. Powell recognized faculty member Andrea Fitzsimmons, Aviation Maintenance instructor who was recently recognized by United Way as a Dare to be Her award recipient. She is a former student, who completed her degree in 2005 and returned to the campus to become an instructor. Ms. Fitzsimmons indicated there would be four cohorts of students starting on Monday. She has been spreading the word about the Aviation Maintenance program in the community at different functions that she has attended.

Dr. Powell reported there have been 186 COVID-19 cases on campus since we began reporting positive cases, which include 77 students and 109 faculty and staff. The latest reporting as of last month has been 1 student and 21 staff and faculty. The ENMU-Roswell campus is following state protocols on COVID-19 and has not returned to wearing masks.

Enrollment was up 12% in the spring and 5% in the summer. Currently, for the fall 2022 semester, it is up 13% from last year.

Dr. Powell recognized the ENMU-Roswell Foundation for supporting the campus Food Pantry. The new coordinator has been hired and is setting up a room in the Learning Resource Center that will be designated for the Food Pantry.

The Health Science center atrium is now complete.

In-Service for staff and faculty will be held on August 12th beginning at 8:30 a.m. in the ITC Commons.

Dr. Powell reported the revised Strategic Plan is in the development stages and the Strategic Oversight Planning Committee's first meeting will be later this month. He invited the CCB members to attend any of the sessions for input if they wished to attend.

The campus received \$1 million from the New Mexico Higher Education Department for nurse program expansion. It is currently in the pre-bid phase of the construction of the project.

There are currently several construction projects that will be ongoing in the next 16-24 months. Because of a shortage of workers as well as supplies, many projects are delayed. For example the replacement boilers were in town for several weeks before they could be installed.

Dr. Powell explained that there will be a statewide General Obligation Bond election in November. He passed out information regarding our campus request for \$2.475 million dollars to install sprinkler systems in several buildings on campus. He and General Grizzle from the New Mexico Military Institute have been giving joint presentations to numerous community groups regarding the upcoming bond election. They cannot tell people how to vote, but they can encourage them to vote.

Questions from the Board:

What is the position of the campus on faculty and staff vaccinations for COVID-19? Dr. Powell reported the campus encourages vaccinations, but they are not required. Awareness of COVID-19 prevention efforts are encouraged and the campus follows the New Mexico Department of Health Public Health Order regarding COVID-19.

What is involved in the nursing expansion? Dr. Powell stated the expansion would allow additional students to enter the nursing program. The campus is planning the expansion to allow more classroom and lab space for students in the nursing program.

When is the last day for add/drop for the fall? The answer was August 23.

#### REPORTS FROM THE BOARD

Vice President thanked Dina Jenks for the refreshments for this meeting. Tammy clarified the Community College Board member list service dates:

Clay Avery and Mireya Trujillo's end of term will be in 2023

Tammy Lueras and Rissie Daubert's end of term will be in 2025

Jamila Miller will need to re-apply for her term in 2023 to continue her position for 2024/2025.

Jamila Miller attended the Day at the Races in Ruidoso and witnessed the great time and participation.

Mireya Trujillo reiterated she enjoys the relationship between the ENMU Portales and ENMU-Roswell campuses and appreciates their efforts to collaborate.

#### INFORMATION ITEMS

Strategic Priorities Update-Student Success #3

Annemarie Oldfield introduced Mr. Tadd Scott who gave a presentation on providing better customer service to improve connections with students. Mr. Scott discussed the statistics on the college retention and how a majority of students who do not complete college are

low-income. He mentioned the ability of GPA and ACT scores in predicting graduation rates is not as high for many community college students.

Mr. Scott said many students can be encouraged to continue their education by providing good customer service. This involves social responsibility; providing education on our return on investment by setting them up for success with tangible skills, helping them build a financial foundation, and providing customer service through contact via email, phone, social media, and texts. He said having proactive campaigns to assist students and assisting them build good class schedules will help. Mr. Scott said listening to students' concerns and responding to their difficulties can be of assistance in improving retention rates. He said the student services one-stop center would like to have all positive experiences with students and they strive to address all reported poor experiences.

Mr. Scott said there was a successful new student orientation last week that invited all new freshmen on campus to provide them information about the semester and answer their questions. He said all registered students were contacted to attend the orientation and if they were not able to attend in person, there was a virtual option.

There will also be 5 campus tours given on the first day of classes.

Secretary, Tammy Lueras reported she heard positive comments about the new student orientation.

Personnel update:

Teresa Casarez, HR Director, reported on the 25 open positions on campus. There will be more detailed information on all the positions and filled positions in 2 weeks at the Work Session.

#### ACTION ITEMS

Capital Outlay Requests include \$935,000:

- HVAC \$60,000
- IT \$250,000
- Aviation Maintenance \$140,000
- Health \$75,000
- Welding \$185,000
- STEM Ed \$150,000
- Student Affairs \$75,000

There was a motion to approve the Capital Outlay Request by Cla Avery. The motion was seconded by Tammy Lueras. Motion carries.

NEW BUSINESS:

A Back-to-School Night event will be on August 18th. The community is invited to attend. The ACES Student Ambassadors will be on hand to help that evening. It will be in the sculpture area from 4:00 – 7:00 pm. It will include information tables, a petting zoo, food trucks, and the Matt Palmer Band.

Cla Avery mentioned that the solar energy panel near the OTC building was damaged. Dr. Powell said he would look into the situation and report back.

UPCOMING EVENTS

- I. August 24, 2:00 p.m. to 5:00 p.m. - Board Work session, CUB Fireplace Room
- II. August 25, 5:00 p.m. - Community Listen and Learn session, Roswell Public Library
- III. September 6, 11:30 a.m. - Community Listen and Learn session, Roswell Public Library
- IV. September Date TBD - Constitution Day Celebration, ITC Commons Area
- V. October 25, 11:30 a.m. – Foundation Banquet, ITC Commons Area
- VI. November 9, 11:00 a.m. –Veterans Day Celebration, ITC Commons Area,
- VII. November 10, 6:00 p.m. – Community Art Gala, ITC Commons Area
- VII. November 19, 8:00 a.m. – 5K Turkey Trot and 1 Mile David Gonzales Memorial runs/walks
- IX. December 8, 5:30 p.m. – Graduation in the PAC
- X. December 16, 9:30 a.m. –End of Year Meeting and Holiday Meal, ITC Commons Area

NEXT MEETING

Scheduled for Wednesday, September 14, 2022, at 4:00 p.m. in the Administration Building Board Room #135.

Adjourn

Cla Avery moved to go into executive session at 5:15 p.m.

Jamila Miller seconded the motion. No action will be taken in the executive session.

Roll Call Vote: President-Mireya Trujillo – Vice President Carleton Avery – Yes:  
Secretary Tammy Lueras – Yes: Board Member Jamila Miller – Yes.

Vote: 4-0-0. Motion approved.

Motion to come out of the executive session was made at 5:54 p.m. by Cla Avery.  
Seconded by Jamila Miller.


Roll Call Vote: President-Mireya Trujillo – Vice President Carleton Avery – Yes:  
Secretary Tammy Lueras – Yes: Board Member Jamila Miller – Yes.

Vote: 4-0-0. Motion approved.


President Trujillo no actions were taken during the executive session.

Cla Avery moved to adjourn the meeting at 5:55 p.m. Jamila Miller seconded the motion.  
Motion carries.

Minutes approved by CCB Secretary of the Board, Tammy Lueras

  
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Signature

  
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Date