

COMMUNITY COLLEGE BOARD  
Eastern New Mexico University – Roswell  
Administration Building, Board Room #135  
Wednesday, October 12, 2022 – 4:00 p.m.  
Minutes

CALL TO ORDER

Vice President, Carleton "Cla" Avery called the meeting to order at 4:00 p.m., Secretary, Tamaliah "Tammy" Lueras, and Member Jamila Miller were present.

Present by phone conference: Member Rissie Daubert

DECLARE A QUORUM

A quorum of the Community College Board members was verified by Vice President, Cla Avery.

OTHERS PRESENT

Rahbeka Anderson, Missael Barrientos, Vanessa Borunda, Dr. Patrice Caldwell, Craig Collins, Todd DeKay, Dina Jenks, Annemarie Oldfield, Tony Major, Robert Moore, Dr. Shawn Powell, Devin Stroman, Alexis Torrez, Angie Valdez, Lupe Velez, and Romo Villegas

PLEDGE OF ALLEGIANCE

Led by Rahbeka Anderson

APPROVAL OF MINUTES

Tammy Lueras moved to approve the minutes from the Wednesday, September 14, 2022 meeting. Jamilla Miller seconded the motion. The motion carries unanimously.

PUBLIC COMMENT          No public comments were offered.

REPORT FROM THE ENMU CHANCELLOR

Dr. Caldwell expressed appreciation to all who attended the meeting. The campus is close to mid-terms. There have been many events on the Portales campus. There was a wonderful symphony concert on Sunday and a Corral Concert this Thursday.

Students are very engaged and supportive of the GO Bond. They are reminding people that early voting has begun. They will be continuing to remind people to vote.

REPORT FROM THE ENMU-ROSWELL PRESIDENT

Dr. Powell expressed appreciation for the support given by Dr. Caldwell for making the trip to Roswell to be present at this meeting and for her ongoing support of the Roswell campus along with the ENMU system.

Dr. Powell reminded everyone about the Art Gala on November 10<sup>th</sup>. Some members from the Portales campus will be attending.

He recognized Tony Major, CFO from Portales, for being present at this meeting.

Dr. Powell introduced Rahbeka Anderson to report on enrollment and the demographics of the current class.

Rahbeka's report included the following:

- The age range on campus is 14-75 years old. Classes are adjusting to accommodate the differences.
- Female to male ratio is average, but there are more males this semester than in previous years.
- The student status of full-time & part-time students is average.
- The ethnic representation of the school mirrors the county.
- Although some of the majors are not present in the top 10 on the list, those programs are going strong. The top ten on the list are:

<u>Program</u>	<u>Student Count</u>
▪ Aviation Maintenance.....	61
▪ Behavioral Sciences.....	48
▪ Business Administration.....	116
▪ Criminal Justice.....	37
▪ Early Child Education.....	39
▪ High School Dual Enrollment.....	541
▪ Nursing.....	243
▪ Occupational Therapy Assistant.....	64
▪ University Studies.....	117
▪ Welding Technology.....	40
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Dr. Powell's Report (cont'd)

A report on the food pantry was given. The shelves and refrigerator units are in place. The initial food items will be received next week. The grand opening will be on October 27<sup>th</sup>. There were two awards given to the pantry from the Higher Education Department totaling \$70,000. Additionally, the ENMU-Roswell Foundation provided \$10,000 for the campus food pantry. Appreciation was expressed to Todd DeKay, Veronica Munoz, Elsa Rangel, May Stone, Matt Rincon, and James Woody who have been instrumental in planning and developing the campus food pantry.

The process of revising the Strategic Plan is ongoing with monthly meetings being held. The students' meeting with the president was successful today with more meetings on campus to gather information for the revision of the strategic plan being scheduled. This was a meeting to assist with the strategic planning for 2023. Students from an ESL class taught by Tom Jordon and Emily Juarez attended the meeting today. Dina Jenks translated the students written feedback meeting from the ESL class. Information provided by the students will be collected and presented to the strategic plan oversight committee.

The revision of the facility master plan will start in spring of 2023.

Update on the capital projects

- Sewer sanitation and restroom project bid has been released and closes Oct 27, 2022.
- Nursing expansion - the Higher Education Department provided \$1 million for that project. We are in the pre-bid phase with this project.
- Lighting and surveillance- some of the materials and equipment has come in and is being installed.
- Fiber optic cable is still in the planning phases.
- Data room upgrades are in progress
- The westside drainage is close to being completed
- Replacements of boilers and cooling towers
- Tree trimming project began this week. They will be taking out some of the trees and bushes and/or trimming them for a safer environment.
- Encouraged everyone to vote on Bond 3. This will be for the fire suppressants and sprinklers in various buildings.

Several people went to the HACU conference in San Diego, along with four student ambassadors.

## BOARD REPORTS

Cla Avery – The uptick in activities on campus is wonderful to see. They are doing a marvelous job.

Questions from the Board:

How many students are on the Opportunity Scholarship? Answer: 687

## INFORMATION ITEMS

- I. Recognition of Faculty and Staff – Missael Barrientos, Welding Instructor, discussed the award he received from the American Welding Society.
  - a. Rissie Daubert commented she is proud of Missael and congratulated him and expressed appreciation for the contributions he gives to the students.
- II. Budget: Report of Actuals – Tony Major gave a brief report of the budget. He mentioned he is the Interim Chief Financial Officer for the ENMU system. He gave a quick overview of the 90-page report.

III. Strategic priority update Community Success:

#2 Expand off-campus outreach services – GEAR Up

GEAR Up-Romo Villegas discussed and introduced the advisors in GEAR Up.

The GEAR Up grant is a 7-year grant for \$11.5 million. The program has six advisors, a supervisor, and a coordinator.

The advisors gave a brief presentation on what they are accomplishing at each school. Those who presented were:

Vanessa Borunda, Guadalupe Velez, Alexis Torrez, and Angie Valdez. They are allowed into schools to keep up with their students in the program. They advise students and assist them with academic matters and ensure they get the resources needed to keep up with their grades. GEAR – Up also provides financial literacy programs.

Questions from the Board: How much time does it take for tutoring the students in the program? It can be anywhere from 15 minutes to 1 hour. Depends on the student and how much help they need with their homework. The advisors get to work one-on-one with the high schools. They also use tutor.com if the student needs more help. Vice President Clay, Rissie, and Jamila voiced their support for the GEAR Up program.

ACTION ITEMS

None at this time.

NEW BUSINESS:

None at this time.

UPCOMING EVENTS

- I. October 25, 11:30 am – Foundation Banquet, ITC Commons Area – Ralph Fresquez will be honored at the banquet.
- II. October 27, 11:00 am – Grand Opening of the campus food pantry in the LRC and ITC Commons Area
- III. November 9, 11:00 am – Veterans Day Celebration, ITC Commons Area,
- IV. November 10, 6:00 pm – Community Art Gala, ITC Commons Area
- V. November 19, 8:00 am – 5K Turkey Trot and 1 Mile David Gonzales Memorial runs/walks
- VI. November 21, 1:00 to 4:00 pm – Work Session, Fireplace Room
- VII. December 8, 5:30 pm – Graduation in the PAC
- VIII. December 16, 9:30 am – End of Year Meeting and Holiday Meal, ITC Commons Area

ADDITIONAL COMMENTS

Dr. Powell extended an open invitation to the CCB members for the events that will be happening on campus.

NEXT MEETING

Scheduled for Wednesday, November 9, 2022, at 4:00 p.m. in the Administration Building Board Room #135.

Vice President, Cla Avery, adjourned the meeting at 4:50 p.m.

The motion to adjourn was made by Tammy Lueras and seconded by Jamila Miller.

Minutes approved by CCB Secretary of the Board, Tammy Lueras.

  
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Signature

11/9/22  
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Date