



COMMUNITY COLLEGE BOARD
Eastern New Mexico University – Roswell
Administration Center Board Room #135
Wednesday, May 10, 2023, 4:00 pm
MINUTES

Members Present: Carleton “Cla” Avery, Rissie Daubert, Tamaliah “Tammy” Lueras, and Jamila Miller

Members Absent: Mireya Trujillo

Others Present: Jennifer Benton, Benton Cain, Colton Cain, Jennifer Cain, Teresa Casarez, Sam Chaves, Bailey Coll, Craig Collins, Todd DeKay, David De La Volpa, Rosie Duran, Sherry Durand, Steve Henderson, James Johnston (via phone), David La Volpa, Tony Major (via phone), Robert Moore, Linde Newman, Annemarie Oldfield, Shawn Powell, Dara Sanders, Andrea Stapp, Devin Stroman, Vanessa Stroman, Cindy Terry, Hannah Terry, Mavis Williams, and Kelsey Wilson

Routine Business:

- I. Call to Order** Vice President Avery called the meeting to order at 4:00 pm.
- II. Declare a Quorum** Vice President Avery declared a quorum.
- III. Pledge of Allegiance** Ms. Bailey Coll led the Pledge of Allegiance.
- IV. Finalize Agenda** Member Daubert moved to approve the agenda, and Secretary Lueras seconded the motion. The motion carried unanimously.
- V. Approve Minutes** Member Miller made the motion to accept the minutes from the April 12, 2023 meeting. Secretary Lueras seconded the motion, and the Board approved the motion unanimously.

Public Comment:

No comments from the public were made.

Presidential Remarks:

I. ENMU Chancellor’s Remarks

Dr. James Johnston thanked all who participated in the inauguration ceremony on Friday, May 5. He has met with each academic department on the ENMU-Portales campus, and the next process will be to meet with staff. Meeting with the academic departments is part of a broader vision of connecting more closely all three campuses and the opportunity for

students to cross each campus. System level meetings will be held with individuals holding system titles to facilitate that effort.

Each campus has applied for Congressionally Directed Spending. A request from the Portales campus of \$720,000 for technology in classrooms to improve connectivity between campuses has been moved forward by Senator Lujan's office.

Summer and fall enrollment numbers are encouraging.

II. ENMU-Roswell President's Remarks

Enrollment

Mr. Todd DeKay, Executive Director of Institutional Effectiveness, announced enrollment is up 16% at this point in time for fall. Dr. Powell added spring 2023 was up approximately 25% from spring of last year.

Graduation

247 students filed to receive 272 certificate and/or degree awards (May 2022 graduation: 183 students received 201 awards)

New Mexico Basic Needs Survey

Three years ago, we participated in a basic needs survey in conjunction with the Hope Center out of Temple University. About 66% of our students noted some form of insecurity in one or more of the following areas: food, housing, homelessness. In April, 2023, the University of New Mexico conducted a statewide basic needs survey, which included faculty, staff, and students. The results in both surveys were very similar. In the recent survey, 61% of ENMU-Roswell respondents expressed housing insecurity (59% at the state level) and 21% experienced homelessness (17% statewide). We have needs on our campus to be explored. We continue to work with the food pantry and will need to consider how to address the other insecurities.

Capital projects update (planned construction will be ongoing for the next 18 to 24 months)

Projects in the construction phase

- Exterior Lighting and Surveillance System (2020 General Obligation (G.O.) Bond): construction nearing completion (exterior lighting about 98% complete and surveillance system about 70% complete)
- Sewer and Sanitation Piping/Restroom Renovations (Severance Tax Bond (STB) Funds): construction started April 10, 2023, ongoing for approximately nine months
- Electrical panel upgrade (STB funding): construction nearing completion
- Data Server Room upgrades: upgrades in process—waiting on special anti-static flooring

Projects in approval or planning phases

- Fiber Optic Cable upgrades (STB Funding): awaiting HED approval to proceed
- Cooling Towers and Boilers (STB funding): awaiting HED approval to proceed
- Fire Suppression/Sprinkler system installation – OTC, PEC, and A&SC (2022 G.O. Bond) reviewing options for architectural/engineer planning process

- Nursing Program Expansion (Higher Education Department (HED special funding): RFP process ongoing for architect/engineering planning phase
- Parking lots and Walkways (STB Funding, \$1,250,000 available July 1, 2023): pre-bid phase

The sewer and sanitation piping/restroom renovations should be complete in January 2024. If the fire suppression/sprinkler system installation project progresses in a timely manner, it should begin in January or February, 2024. As a result, the PEC will likely be closed during spring 2024.

Upcoming events

May 11 Adult Education Graduation, Performing Arts Center, 7:00 pm—The Lt. Governor is this year's speaker.

May 12:

- 10:00 Campus tour
- 12:00 Lunch on campus
- 1:30 Board of Regents meeting at Roswell Civic Center
- 5:00 Dinner at Roswell Civic Center
- 6:00 Commencement at Roswell Civic Center

May 27 Early College High School Graduation, 10:00 am Pueblo Auditorium—31 seniors graduating, 28 receiving certificates/degrees and the remaining three should complete certificates/degrees in the summer.

June 17 Youth Challenge Graduation

Summer Program Enrollment (as of May 9, 2023 – does not include TRiO and Gear Up)

- | | |
|---------------------------------------|-------------|
| ○ Scrubs Camp | 82 students |
| ○ Kids Kollege | 17 students |
| ○ ArtFest Camp | 63 students |
| ○ Black Rocket Camp (media arts camp) | 23 students |

Ms. Vickie Thomas, Grants Director, is coordinating Kids Kollege, as an extension from her time as the Director for the Center for Workforce and Community Development. Mr. Chris Bullard, currently the Business and Industry Liaison, will transition July 1 into the position of Director for the Center for Workforce and Community Development.

The Foundation is providing support for each of these camps.

Board Report:

Vice President Avery mentioned the next art committee meeting is in two weeks. The newest art purchase is in the Health Science Center. It is the second of three pieces in that series.

Information Items:

I. Strategic Priorities Update

a. Strategic Goal #3: Institutional Success,

Objective 3.1: Enhance Campus Accessibility, Appeal, and Safety

Dr. Powell asked Bailey Coll, Art instructor and Campus Art Curator, to discuss campus appeal. Ms. Coll shared a presentation of the proposed outdoor

beautification projects and noted the projects can be broken down into phases, if needed, for funding and completion. The first phase of the artwork was two dimensional, and the second phase will be three dimensional, which will include additions to the sculpture garden. The art committee sorted through 900 pieces. State law requires 1% of funding come from capital campaign. It is anticipated the three chosen sculptures will be installed in the 2023-2024 academic year.

The art committee worked with physical plant regarding expectations for materials and maintenance. Research was conducted for appropriate materials for the outdoor furniture options. Several of the options are from recycled materials and are ADA compliant. The committee would like to use school colors but also remain neutral. A modular café seating option for outside the student lounge was presented, along with yard seating as a student hub near the sculpture courtyard. The seating would be movable and flexible. Concrete cornhole games will also be added in the sculpture courtyard.

A future upgrade option would be for the bus waiting area outside the Performing Arts Center, which is one of the most used outdoor locations. Currently, there is not much waiting/seating area available. It would be beneficial to have a welcoming area with a sunshade and seating.

New and additional campus signage would offer bright, consistent, and visible locators for students and visitors on campus. Signage would also include the campus map. Consistent building signage and recognition with color is important, as well.

Vice President Avery inquired about including QR codes. Ms. Coll indicated that is certainly possible, and signs could be purchased that allow the flexibility of change. It is important to provide clarity, simplicity, and streamlining. Approval to purchase solar outdoor furniture was received as a result of the legislative session. For longevity, technology hubs will likely be built separately for ease of updating rather than having to upgrade entire pieces of furniture.

II. Kosa Awards

Ms. Annemarie Oldfield, Vice President for Academic and Student Affairs, provided background information on the development of the Kosa Award. Many years ago, William and Ethel Kosa contributed a gift of \$31,000 to the Roswell Community College. The Kosa Merit Award was established in 1970 to recognize faculty for excellence in teaching and service to the institution. The award honors two faculty members each year, who are chosen by their peers. Each recipient receives an engraved plaque and a stipend of \$500 from the ENMU-Roswell Foundation.

The recipients of the 2023 Kosa Merit Award as selected by the Faculty Senate are:

- Jennifer Cain
- Bailey Coll

Mr. Steve Henderson, President of the ENMU-Roswell Foundation, thanked everyone for the support the Foundation receives. The golf tournament was very successful and raised approximately \$18,000. It was the second most successful golf tournament ever.

Student scholarships, totaling \$48,850, were distributed to 51 students this semester. The Foundation also supports additional efforts by the three Senates for various programs. Mr. Henderson added that Mr. Larry Harris gifted the ENMU-Roswell Foundation an oil company. Revenues from that company are invested, and the interest and dividends from that are used for scholarships and events.

Vice President Avery asked Mr. Henderson to share with the Foundation how appreciative the Community College Board is of their support to the campus and the students.

III. Auction/Disposition of Inventory

ENMU-Roswell Physical Plant and Information Technology departments have identified unusable, worn-out, unused and obsolete inventory for disposition by public auction and/or transfer. The present value of the items is less than \$5,000 each.

The list will be submitted to the New Mexico State Auditor's Office as a notification of our intent to dispose and/or transfer property. The State Auditor's Office has up to 30 days to respond. Once we receive notification from that office, we can then proceed with the disposal/transfer of these assets.

As part of the restroom renovation in the Physical Education Center, old lockers were removed (item #15 on list). They were considered part of the structure; therefore, no value was placed on them. A Roswell City Council member contacted Dr. Powell expressing interest in the lockers. They will be transferred to the City of Roswell.

IV. Candidate Filing Day

- a. **District 1**
- b. **District 4**
- c. **District 5**

Three Community College Board districts are up for election during the 2023 Regular Local Election, to be held Tuesday, November 7, 2023:

- District 1
- District 4
- District 5

The filing day for this year's election is August 29, 2023 from 9:00 am to 5:00 pm in the County Clerk's Office, #1 Saint Mary's Place, Suite 110, Roswell, NM 88203.

Additional information regarding the upcoming election will be shared as it becomes available.

Vice President Avery asked if filing must occur in person. Dr. Powell responded yes. Vice President Avery inquired about the process if an interested person is not in town that day. Dr. Powell indicated there will likely be a make-up day for potential candidates to file for write-in status.

Action Items:

I. 100% Chaves County Initiative Resolution

The 100% Chaves County Initiative is part of the 100% New Mexico Initiative of the Anna Age Eight Institute at New Mexico State University and is designed to ensure 100% of county residents have access to the ten vital services for surviving and thriving.

It is a collaborative effort among county, city, and tribal stakeholders, and it is requested the Community College Board sign the attached resolution in support of the initiative.

Mr. Dan Jennings, Hagerman Town Council member, presented the resolution and information about the 100% Chaves County initiative to the Board at previous meeting. The item was tabled. Since that time, additional information has been provided to the Board, and a summit was held at the Roswell Civic Center on April 14. Several members of campus attended the summit. The resolution is brought back for approval at this time.

Member Daubert moved to approve the resolution in support of the 100% Chaves County Initiative, and Member Miller seconded the motion. All members of the Board voted in favor. The motion carried.

II. Revision to 2023-2024 Academic Calendar

The ENMU System approved the addition of the Juneteenth holiday to the 2023-2024 Official Holiday Calendar. As a result, ENMU-Roswell requests a revision to the 2023-2024 Academic Calendar, approved at the April 12, 2023 CCB meeting, to include the addition of the Juneteenth holiday.

Vice President Avery asked for clarification that the addition of the holiday does not change anything else in the calendar. Ms. Oldfield answered no additional changes are necessary because the holiday occurs during the summer. No classes will be held that day, and the campus will be closed.

Secretary Lueras made a motion to approve the revision to the 2023-2024 Academic Calendar, and Member Daubert seconded the motion. The Board voted unanimously in favor of the motion. The motion carried.

III. Architect Selection for Nursing Expansion Project

This request is for “on-contract” architectural services in keeping with ENMU Policy 55-2 Architect Selection (Paragraph 4. Section A.). It is requested the ENMU- Roswell Community College Board approve the use of an “on-contract” architect for the nursing expansion project. If approved, ASA Architects of Roswell will provide architectural services, including schematic design, design development, construction documents, bidding/negotiations, and construction administration for architectural, mechanical, plumbing, and electrical engineering design, drawings, and specifications.

Dr. Powell reported the State had additional funding two years ago, which they gave to the Higher Education Department (HED) to expand nursing programs. Representatives from HED visited campus. As a result from the visit and our request, the campus received \$1,000,000 to expand our nursing program. Another architectural firm was hired during that process to provide conceptual drawings and a conceptual cost. ASA Architects fees for the services outlined would be 9.80% of the maximum allowable construction cost, which equals project budget minus soft costs and associated New Mexico Gross Receipts Tax (NMGR). The estimated cost is \$2,000,000 for the entire project.

Vice President Avery inquired how much of an expansion is planned. Dr. Powell indicated the plan would be to incorporate the area that used to be dental clinic operated by La Casa in the Health Science Center. The conceptual drawings included two large classrooms and several lab spaces.

Vice President Avery asked about current enrollment. Dr. Powell responded a cohort is brought in twice per year: 24 students in the fall and 24 students in the spring. The expansion would allow us to increase those enrollment numbers.

Member Daubert moved to approve the architect selection for the nursing expansion project, and Member Miller seconded the motion. All Board members voted in favor. The motion carried.

IV. Architect Selection for Fire Suppression System

This request is for “on-contract” architectural services in keeping with ENMU Policy 55-2 Architect Selection (Paragraph 4. Section A.). It is requested the ENMU- Roswell Community College Board approve the use of an “on-contract” architect for the fire suppression system.

Dr. Powell stated the fire suppression system was our 2022 G.O. Bond proposal that was passed in November, 2022 and approved during the 2023 legislative session. We went through a Request for Proposals (RFP) process for this project, and ASA Architects was the only respondent. ASA Architects fees for the services outlined would be 9.80% of the maximum allowable construction cost, which equals project budget minus soft costs and associated New Mexico Gross Receipts Tax (NMGRT) The estimated cost is \$2,475,000 for the project.

Member Miller moved to approve the architect selection for the fire suppression system. Secretary Lueras seconded the motion, and. The Board voted unanimously in favor of the motion. The motion carried.

Upcoming Events:

- I. Thursday, May 11 OTA Pinning Ceremony, Performing Arts Center, 1:00 pm**
- II. Thursday, May 11 Nursing Pinning Ceremony, Performing Arts Center, 3:30 pm**
- III. Thursday, May 11 Adult Education Commencement, Performing Arts Center, 7:00 pm**
- IV. Friday, May 12 Commencement, Civic Center, 6:00 pm**
- V. Saturday, May 27 Early College High School Graduation, Pueblo Auditorium, 10:00 am**
- VI. Wednesday, June 14 Community College Board Meeting, Admin. Board Room #135, 4:00 pm**
- VII. Saturday, June 17 Youth Challenge Graduation**
- VIII. Thursday, July 27 Special Services Graduation, Performing Arts Center, 2:00 pm**

Dr. Powell announced a 65th anniversary celebration will be held in October, 2023. As part of the 65th anniversary, we will also refresh the campus logo. Various people on campus will be involved, including students. The plan is to begin this work in the summer and early fall in order to have three or four options available to vote on in September. The new logo will be unveiled at the 65th anniversary celebration.

Vice President Avery asked about combining the 65th anniversary celebration with art gala. Ms. Coll requested the events be separate.

Other Business:

Vice President Avery asked about the Peter Hurd mural in the ITC building regarding the current covering, which makes viewing of mural difficult because of lighting. Ms. Coll is working with a framer and should have an update soon.

Closed Session:

Vice President Avery requested the Board enter into closed session to discuss three (3) limited personnel matters. **Secretary Lueras moved for the Board convene in closed session as authorized by the limited personnel matters exception as authorized by Section 10-15-1(H)(2) of the New Mexico Statutes Annotated (NMSA) (1978). Member Miller seconded the motion.**

A roll call vote was taken: Cla Avery, yes; Tammy Lueras, yes; Rissie Daubert, yes; Jamila Miller, yes.

The Board entered closed session at 4:51 pm.

Secretary Lueras moved to return to open session at 5:09 pm. Member Miller seconded the motion. All members of the Board voted in favor, and the motion carried. Vice President Avery reported the only matter discussed during the closed session was three (3) limited personnel matters pursuant to Section 10-15-1(H)(2) of the New Mexico Statutes Annotated (NMSA) (1978). No action was taken.

Adjourn

The meeting adjourned at 5:11 pm.

Minutes approved by CCB Secretary, Tamaliah Lueras


Signature


Date