

Proposed Sole Source Purchase Form

For all proposed sole source requirements equal to or greater than \$20,000.00, the Requester is to complete this form to support the sole source nature of the requirement and submit to the Purchasing Department with the requisition.

Additionally, pursuant to New Mexico Procurement Law, the ENMU-Roswell Purchasing Department is required to post all proposed sole source requirements greater than the Formal Bid Limit on the ENMU-Roswell Sunshine Portal for 30 days prior to purchase of goods or services (additional pages may be attached, if necessary).

1. GENERAL INFORMATION.

Date of request: June 26, 2019

Name of Requester: Jesse Davis

Title: EMS Program Director

Department: EMS/AHA

Contact Information (phone/email): If your company can provide the materials described in this form, please contact Cole Collins at 575-624-7127 or cole.collins@roswell.enmu.edu. You may also contact jesse.davis@roswell.enmu.edu/ext 076

Peggy.harelson@roswell.enmu.edu/ext 249

Proposed Vendor: American Heart Association

Estimated Dollar Amount: 75,000.00

Term of Contract: 8 years (7/27/2019 – 7/27/2027)

Description of goods/services to be acquired: American Heart Association card and material.

Reason for Purchase:

American Heart Association cards and materials.

2. BASIS FOR SOLE SOURCE PURCHASE (Choose applicable box(es) and provide additional information).

A. Proprietary item, technology, service, only available from the proposed vendor (describe propriety component).

Effective July 1, 2019, the American Heart Association will become the sole provider of their provider cards, instructor cards, instructor materials, and provider supplies. In order to teach courses and run the American Heart Association Training Center, we must purchase all products directly through the American Heart Association.

B. Compatibility requirement with existing item, technology, service (describe proprietary component).

C. Renewal of support/maintenance/subscription of software, technology or other intellectual property (provide description)

D. Other basis for Sole Source (provide description).

3. SUPPLEMENTAL DETAILS (Provide additional information as requested below)

A. Describe in detail the unique capabilities of the proposed vendor's goods/services and/or personnel performing the work and why this constitutes the only source. Focus on what is unique about the goods/services and why no other vendor could meet your needs.

Beginning July 1, 2019, ALL of AHA US-based Training Centers (including Training Sites and Instructors) will purchase AHA CPR and ECC educational training materials directly from the AHA. Through a new website and toll-free number, AHA customers will be able to order print materials, videos, eBooks, eLearning, CPR Anytime kits, and more. Students and others will also be able to order from the new eCommerce site. AHA will no longer be using distributors to sell AHA materials. Materials must be purchased directly through AHA.

B. Describe the due diligence made to locate other possible sources including communications with other universities, communications with similar providers, web searches, yellow page searches, review of advertisements and trade publications, etc.

Per AHA and memos sent from all vendors, AHA will be the only authorized provider of these materials.

C. List the other vendors who were contacted. Describe the specs/qualifications/criteria that the other vendors were unable to satisfy.

WorldPoint
Channing Bete
Laerdal

Respectfully,

Jesse N. Davis, MEd, NRP, I/C

6/18/2019