

Academic Accommodations

The Disability Services Office at Eastern New Mexico University- Roswell provides services to students with disabilities to ensure accessibility to university programs. Academic accommodations are provided to eligible students free of charge.

According to the Americans with Disabilities Act (ADA) of 1990 and Section 504 of the Rehabilitation Act of 1973, a disability is defined as a mental or physical impairment which substantially limits one or more major life activities: self-care, performing manual tasks, walking, seeing, hearing, speaking, learning, and working. If you have a disability that impacts your academic performance, provide current documentation by a qualified professional and schedule an appointment with the Disability Services office.

The Academic Accommodation Form (AAI) is created during the initial meeting or intake interview. Students will receive both digital and print copies of the AAI. It is the student's responsibility to discuss their academic accommodation details with their instructors. We strongly encourage students to meet with their instructors at the start of each semester.

Students with disabilities have the right to equal access to courses, programs, activities, services, and facilities and are entitled to reasonable accommodations. All student information is kept confidential. The Disability Services officer reserves the right to request additional information.

Disability documentation must be current, within the last five years. Acceptable documentation includes an Individual Education Plan (IEP) or a neuro-psychological, or psychological, or psycho-educational evaluation. Objective evidence of a substantial limitation must be provided. The documentation must include the evaluator's name, relevant professional credentials, and contact information. It must also be on official letterhead, typed, dated, and signed.

A writing center and a math and science tutoring lab are available for all degree-seeking students on campus. For additional information, please contact your academic advisor.

How to register with the Disability Services Office Department:

- 1. Apply for admission to ENMU-Roswell through the standard admission process.**
- 2. Submit current and comprehensive documentation of a diagnosed disability to the Disability Services Office.**
- 3. Schedule a meeting with the Disability Services Officer at the beginning of each semester to determine appropriate and reasonable accommodations. For additional information, please contact 575-624-7472**