

COMMUNITY COLLEGE BOARD

Eastern New Mexico University – Roswell

Administrative Center Board Room #135

November 13, 2024, 4:00 p.m.

MINUTES

Members Present: Carleton “Cla” Avery, Rissie Daubert, Tamaliah “Tammy” Lueras, and Jamila Miller

Members Absent:

Others Present: Leona Baird, Todd DeKay, Stephen Grieco, James Johnston (by phone), Deanna Maestas, Tony Major, Eric Mann, Karen Massey, Veronica Munoz, Annemarie Oldfield, Shawn Powell, Martha Staab, Devin Stroman

Routine Business:

- I. Call to Order President Avery called the meeting to order at 4:00 p.m.
- II. Declare a Quorum President Avery declared a quorum.
- III. Pledge of Allegiance Veronica Munoz led the Pledge of Allegiance.
- IV. Finalize Agenda President Avery called for a motion to finalize the agenda. Vice President Lueras motioned to approve the agenda, which Secretary Daubert seconded. The motion carried unanimously.
- V. Approve Minutes President Avery noted that he was referenced as Vice President under the executive session section of the September 11, 2024 meeting minutes. It was marked through and initialed by Secretary Daubert. President Avery then asked for a motion to approve the September 11, 2024 meeting minutes. Secretary Daubert motioned to approve the minutes, which was seconded by Vice President Lueras. The motion carried unanimously.

Public Comment:

No public comments were made.

Presidential Remarks:

- I. ENMU Chancellor’s Remarks
Dr. James Johnston, ENMU Chancellor, joined via phone. He apologized for not being able to attend in person.

Dr. Johnston offered congratulations on the passage of Bond 3 in Chaves County. He thanked Dr. Powell and those who helped to get that message out to the community for their hard work. He stated that overall, the passage in the state was higher than in 2022. In Roosevelt County, Bond 3 passed eight points higher than in 2022.

Dr. Johnston shared an update on the One Eastern initiative. Phase I will be ongoing, and adjustments to administrative practices will continue as they are identified. Phase II has begun, and the task force has identified several 2+2 programs in Business, Education, Nursing, Social Work, Criminal Justice, and Aviation Sciences as the starting point. There are a large number of 2+2 programs on the books, and they will be identifying challenges and opportunities regarding these programs as they move forward. He shared that the subgroups within the focus on academics include marketing, advising, and admissions. Representatives from the three campuses are a part of those groups. The core of what he wants to achieve is to make single pathways and opportunities for students regardless of their community or the campus where they started their education.

ENMU is preparing and looking forward to a system-wide presence during the upcoming legislative session, where they will advocate for each campus's needs and the system as a whole. He believes the unified presence is a part of the ENMU system's continued growth and success. Student representatives from all three campuses will also be present during the legislative session.

II. ENMU-Roswell President's Remarks

Dr. Shawn Powell, ENMU-Roswell President, shared a handout with his comments.

- a. Enrollment Spring 2025 as of 11.12.2024 = 296 - down 75 students from Spring 2024. Dual credit enrollment started a week earlier last year and is impacting that number.
- b. G.O. Bond status passed in Chaves County 57% to 43% and state-wide 66% to 34%. He thanked Martha Staab, Director of Marketing and Public Relations, for her efforts regarding the G.O. Bond.
- c. In response to the flooding, ENMU-Roswell provided the gym and continues to provide the Dance Studio and a classroom for Team Rubicon, a veteran-led disaster relief organization. They have requested to stay through next week. The gym was opened as a short-term shelter for those affected by the flood until the Red Cross could find a better solution for those individuals. Dr. Powell thanked the physical plant and security personnel for all their work on the flood effort. Ten buildings on campus had water inside as a result of the event. The security building also had mud and water inside. Representatives from NMPSIA are out to assess the damage.
- d. ENMU-Roswell will host a Recovery Town Hall today, November 13, 2024, at 5:30 p.m. to support community members impacted by the flooding. Dr. Powell thanked Martha Staab for being the point of contact and arranging the event. It will include local leaders, the New Mexico Department of Homeland Security and Emergency Management, FEMA, and the Small Business Administration. The Town Hall will be set up in the ITC building and streamed live, with overage seating available in the Performing Arts building.
- e. The ENMU-Roswell Foundation provided \$25,000 in assistance to 118 students and seven faculty and staff members whose homes were affected by floods. He thanked Craig Collins, ENMU-Roswell Foundation Director, Traci Dixon, Director of Accounting and Grants, Vanessa Bell, Accounts Receivable Supervisor, and others in the Business Office for their work in this effort. Craig Collins provided an update, stating that the total donations raised for assistance to date are \$32,800, with the remainder of the funds provided for faculty and staff assistance at this time. He also brought attention to an email sent out campus-wide from Dan Jennings, offering additional help for those impacted by the flood. That application can be found in the email and would need to be submitted by noon on Friday, November 15, 2024, in order to be considered for assistance from the Community Foundation of Southern New Mexico.
- f. Community College Board member opening in District 1, applications were accepted through October 31, 2024.
- g. ENMU-Roswell's Report of Actuals will be provided next month along with the Budget Adjustment Report. As of June 30th, we have \$5.6M in capital reserves, the majority of these funds are allocated to ongoing specific capital projects. Additionally, the Foundation is holding \$1.8M in campus funds that are immediately available.

- h. Question. Persuade. Refer (QPR) training in suicide awareness and prevention through the New Mexico Department of Health was held earlier this month, with another session scheduled for next week, two in English and one in Spanish. Fifty-five people have attended the training at this time.
- i. Construction projects updates:
 - 1. Sprinkler System in three buildings approved by HED 11.13.2024
 - 2. Walkway and Parking lot phase 1 approved by HED 11.13.2024
 - 3. ITC Roof replacement and EIFS repair in planning
 - 4. Aviation Maintenance Building working on architectural RFP
 - 5. Hail/flood damage to several buildings; an update will be presented next month

Board Report:

President Avery asked Dr. Powell for an update on the District 1 Community College Board member opening and was informed that applications were accepted through October 31, 2024, with none being received. It has been reopened, and applications will be received through December 1, 2024. President Avery asked Martha Staab how the position was being advertised. Ms. Staab stated it is being advertised through the Roswell Daily Record, classifieds, social media, and a digital billboard.

Information Items:

- I. Strategic Priorities Update-
 - a. Eric Mann, Dean of the School of Health Sciences, presented on Strategic Goal #2: Community Success, Objective 2.2: Strengthen Community Partnerships.
Dean Mann presented information on ENMU-Roswell's community partnership with Eastern New Mexico Medical Center to include an update on the Clinical Excellence Center (CEC), a space donated by Eastern New Mexico Medical Center for Health Sciences students performing clinical rotations; their recent nomination of ENMU-Roswell for the New Mexico Hospital Association (NMHA) Commitment to Community Healthcare Award and the Daisy Award.
President Avery recognized Eloise Blake, Eastern New Mexico Medical Center trustee, for her continued efforts to help make this partnership successful.

Action Items:

- I. Request approval of the ENMU-Roswell's Fall 2024 graduation list as submitted by the Registrar at Eastern New Mexico University-Roswell. There are 208 applications for Fall 2024 graduation degrees/certificates, from 202 students. There are applications for 68 Associate Degrees and 140 Certificates.

President Avery introduced a motion to approve the Fall 2024 graduation list. Secretary Daubert moved to approve and was seconded by Vice President Lueras. The motion carried unanimously.

- II. Request the ENMU-Roswell Community College Board review and approve the Proposed Community College Board 2025 Meeting Calendar. The meetings will begin at 4:00 p.m. and be held in the Administration Center Board Room #135.

President Avery called for a motion to approve the proposed Community College Board 2025 Meeting Calendar. Member Miller moved to approve, Secretary Daubert seconded, and the motion was carried unanimously.

- III. Request approval of the ENMU-Roswell revised capital outlay requests by the ENMU-Roswell Community College Board. If approved, the requests below will be forwarded to our local legislators for their funding consideration during the 2025 New Mexico Legislative Session. The total amount requested is \$890,000.

1. Workforce Training Commercial Driver's License Vehicle and Trailer	\$300,000
2. Science Laboratory Safety Equipment	\$ 50,000
3. Aviation Maintenance Boom Lift	\$120,000
4. Health Care Birthing Mannikin	\$100,000
5. Welding Lincoln Electric Power MIG 360MP Multi-Process Welders	\$ 80,000
6. Automotive Diesel Engine Trainer	\$ 86,000
7. HVAC/R Industrial Refrigeration Trainer	\$ 54,000
8. Forklift for Physical Plant	\$100,000

President Avery called for a motion to approve the ENMU-Roswell revised capital outlay request, Secretary Daubert moved to approve, Vice President Lueras seconded, and the motion was carried unanimously.

- IV. Request approval from the ENMU-Roswell campus to begin the construction portion of a roof replacement and exterior finishing insulation system for the Instructional Technology Center (ITC). This project is listed in both the campus 2020-2025 and the revised 2025-2030 facility master plans. The ITC reroof and façade repair cost estimate provided by McClain and Yu architects, dated 9.27.2024, is \$2,246,370.99

It should be noted this amount does not include the architectural fees, which are estimated at \$224,637 (~ 10% of construction costs) for a total project cost of \$2,471,007, including New Mexico Gross Receipts Tax.

The ITC roof was damaged in a hailstorm on May 31, 2023. Partial funding for this capital improvement project was provided in a settlement with the New Mexico Public School Insurance Authority of \$1,300,000. The remaining funding for this project will be from capital reserves.

Requested the Community College Board members approve a total expenditure for this project of \$2,500,000 to account for potential increases in construction costs.

President Avery entertained a motion to approve the construction phase of the Instructional Technology Center Roof Replacement and Exterior Finishing Insulation System on the ENMU-Roswell Campus. Vice President Lueras moved to approve, member Miller seconded, and the motion was carried unanimously.

- V. Request approval of the ENMU-Roswell Community College Board (CCB) and the ENMU Board of Regents (BOR) operating agreement. This agreement forms the basis of the relationship between the CCB and the BOR, which describes the operation of the Roswell campus as a part of the ENMU system.

President Avery entertained a motion to approve the ENMU-Roswell Community College Board and the ENMU Board of Regents Operating Agreement. Secretary Daubert moved to approve, member Miller seconded, and the motion was carried unanimously.

Upcoming Events:

- | | | |
|-------|------------------------|--|
| I. | Saturday, November 16 | Community Education Fair, 9:00 a.m., ITC Building |
| II. | Saturday, November 23 | Turkey Trot 5K Fun Run/Walk, 8:00 a.m. registration, 9:00 a.m. start |
| III. | Wednesday, December 4 | ENMU-Roswell Foundation Banquet, 11:30 a.m., ITC Commons |
| IV. | Wednesday, December 4 | Gauc & Roll, 10:00 a.m., LRC Student Lounge |
| V. | Thursday, December 5 | Gauc & Roll, 10:00 a.m., LRC Student Lounge |
| VI. | Thursday, December 5 | Paramedic Pinning Ceremony, 6:00 p.m., HSC 200 |
| VII. | Friday, December 6 | Campus Meeting/ Holiday Meal, 10:00 a.m., ITC Commons |
| VIII. | Wednesday, December 11 | ENMU-Roswell CCB Meeting, 4:00 p.m., Administration Board Rm 135 |
| IX. | Thursday, December 12 | Fall Commencement, 5:30 p.m. and 7:30 p.m., PAC |
| X. | Friday, December 13 | Nurse Pinning Ceremony, 1:00 p.m., PAC |
| XI. | Wednesday, December 18 | Regional Small Business Development Center Conference, 9:00am, PAC |
| XII. | Monday, January 20 | Martin Luther King, Jr. Day-No classes, campus closed |

Other Business

Dr. Powell thanked James Edwards, Gear Up Advisor, Veronica Munoz, AVP Student Engagement, Anthony Munoz, Computer Technician III, Deanna Maestas, LRC Coordinator, and Aaron McCaskey, Veteran Center Coordinator, for their efforts with the Veteran's Day Ceremony on November 6, 2024.

Dr. Devin Stroman estimated that 80 students may participate in the Fall 2024 commencement ceremony.

President Avery thanked ENMU-Roswell for their support and assistance regarding the students, faculty, and staff impacted by the flood. He urged everyone to apply for help if needed.


Adjourn

The meeting adjourned at 5:00 p.m.

Minutes approved by Community College Board Secretary, Rissie Daubert.



Signature



Date