



COMMUNITY COLLEGE BOARD
Eastern New Mexico University – Roswell
Administration Center Board Room #135
Wednesday, May 8, 2024, 4:00 pm

MINUTES

Members Present: Carleton “Cla” Avery, Katie Cooper, Rissie Daubert, Tamaliah “Tammy” Lueras, and Jamila Miller

Members Absent:

Others Present: Leona Baird, Brianna Bitner, Christina Bravo, Jennifer Cain, Theresa Casarez, Julie Chavez, Kim Childress, Todd DeKay, Kim Griffis, Tony Major (by phone), Eric Mann, Annemarie May, Brad McFadin, Candi Miller-Morris, Veronica Munoz, Annemarie Oldfield, Veronica Panebouef, Justin Powell, Shawn Powell, Jacob Puckett, Martha Staab, Devin Stroman, Vanessa Stroman, and Andrea Warton

Routine Business:

- I. Call to Order President Avery called the meeting to order at 3:59 p.m.
- II. Declare a Quorum President Avery declared a quorum.
- III. Pledge of Allegiance Jennifer Cain led the Pledge of Allegiance.
- IV. Finalize Agenda President Avery accepted as presented.
- V. Approve Minutes President Avery asked for a motion to approve the April 10, 2024 meeting minutes. Secretary Daubert motioned to approve the minutes and was seconded by Vice President Lueras. The motion carried unanimously.

Public Comment:

Presidential Remarks:

- I. ENMU Chancellor’s Remarks
Dr. James Johnston was unable to attend due to interviewing candidates for the position of Athletic Director. Tony Major, Vice President of Business Affairs/ENMU System Chief Financial Officer spoke on his behalf. Tony Major stated they are looking forward to visiting Roswell for the Board of Regents meeting and Commencement on Friday evening. ENMU Portales will have their Commencement on Saturday morning. Summer work is starting and the ATV Capital Outlay hearing will be later this summer. An Executive Director for IT, Erin Morgan, has been hired and will begin on May 20, 2024 and they are looking forward to having her on their campus.



II. ENMU-Roswell President's Remarks

Dr. Shawn Powell, ENMU-Roswell President thanked the Board for being at the meeting. He introduced Leona Baird, newly hired Executive Administrative Assistant to the board members.

Dr. Powell gave an enrollment update provided by Dr. Devin Stroman, Assistant Vice President of Student Affairs. As of May 6, 2024, there is a 22% higher enrollment in a year-to-date comparison for fall 2024. Of 710 prospective recruits contacted for summer, 175 (24%) have registered. There are 447 fall 2024 new admissions and 62.9% have been admitted. Overall, 622 (87.6%) are moving through that enrollment funnel providing all the information needed to be admitted.

Dr. Powell shared System Facility Usage Policy 45-1 policy supporting the actions the system is taking in regard to the upcoming Graduation ceremonies.

Captain McFadin, Director of Campus Security spoke about graduation demonstrations and protestors and his department has prepared for the possibility of this. They have prepared a place for demonstrators but are not aware of any taking place. Dr. Powell commended Captain McFadin for working with the New Mexico State Police, the Roswell Police Department and also the ENMU Police Department regarding Graduation ceremonies. We are not anticipating any protests but want to have contingencies in place in the event something occurs.

Board members should let his office know if they plan to attend the Adult Education Graduation so a parking space can be reserved. Parking spaces will be reserved for each board member Friday at the Convention Center. Marked spaces will be located just outside the main entrance on the parking lot side.

The State of New Mexico provided the campus workforce training funds of \$550,301 to the campus, a portion of a \$20,000,000 program statewide. The plan is to offer non-credit, no-cost, or reduced-cost training programs that will lead to employment in high-demand jobs in the area.

Eastern New Mexico Medical Center Auxiliary is donating \$100,000 to the ENMU-Roswell Foundation to collaborate on renovating space at the hospital for Health Sciences students performing clinical rotations for student shift debriefing, lessons, and personal item storage. School of Health Sciences Interim Dean, Eric Mann said the space will primarily be used by Nursing, EMS, and Respiratory Therapy and equipped with smart board technology for classes if needed. They are looking at the best layout for the room to allow division between first and second-year students.

Chaves County Commissioners supported Project C-3PO, a major initiative of the Connecting Minority Communities grant, in the amount of \$50,000. It is a two-year federal grant helping increase broadband access and computer instruction in under-served communities in Chaves County. They will likely file for a one-year no-cost extension due to where they are in the expenditure of those funds. The grant does not officially run out until February 2025.



Dr. Powell shared the following construction update.

- Sewer/Sanitation Lines/Restroom Renovations in the Physical Education Center, Instructional Center and Student Success Center are complete.
- Met with the architects and engineers designing the facility master plan and presented the received feedback on priorities; should be able to review and approve the revised plan by September.
- RFP is out for nursing expansion construction: planned timeline is to have the space available by Fall 2025.
- Meetings are being scheduled to discuss the status of the walkways and parking lot renovations and the fire suppression system(sprinklers).
- Following up on the status of the ITC roof replacement hail storm claim filed with NMPSIA 4.22.2024.
- Swimming pool is being repaired. Hopeful that it will be available very soon. Summit Food Service is planning to operate the pool again this year as they have the last two years.

Dr. Powell also shared the following upcoming events with the Board.

May 9	Adult Education Graduation
May 10	Graduation, Civic Center
June 6	Scrubs Camp
June 7-21	Kids Kollege
June 15	Juneteenth celebration
June 18	Invaders Game (ENMU-Roswell sponsored)
June 19	Juneteenth Observed (Campus Closed/No Classes)
July 8-11	Youtube Content Creators Camp
July 15-18	Roblox Makers
July 15-19	Artfest

The Foundation has provided funding to help sponsor some of the art camps. There may be scholarships for students who need financial assistance.

Board Report:

- I. President Avery asked if all Community College Board members have an ENMU-R email address. Jacob Puckett, IT Director stated that they can make them available to the members and he would follow up on the request.
- II. President Avery shared that currently fifteen of our nurse graduates are under contract with Eastern Medical Center. Two more who are considering Eastern as well.

Information Items:

- I. Strategic Priorities Update- Jacob Puckett, IT Director presented on Strategic Goal #1; Objective 1.3, Enhancing Services and Processes that Promote Student Engagement and Completion. He provided information on recent campus upgrades to include the surveillance system, IT renovations in the ITC Commons Area, fiber optic cable installation, the relocation and redesign of the campus server room,



involvement with the Connecting Minority Communities federal grant (i.e., C-3PO), extended helpdesk hours, upgrades to IT infrastructure, and our campus’s role in serving as an IT hub for the State Educational Network.

- II. KOSA Award- William and Ethel Kosa contributed a gift of \$31,000, which resulted in the establishment of the ENMU Roswell Foundation, a source of scholarships fellowships and grants for students and faculty. The Kosa Merit Award instituted in 1970, recognizes academic and career tech education faculty for excellence in teaching and in service chosen by their peers. A large plaque in the Learning Resource Center lists the names of the names of the KOSA award recipients for more than 25 years.

The recipients for 2024 are Mr. Justin Powell, Director of Clinical Education- EMS and Ms. Kate McClelland, Instructor of Psychology and Behavioral Instruction. Annemarie Oldfield, Vice President of Academic and Student Affairs presented the award to Mr. Powell during the meeting. Ms. McClelland was not present at the meeting and will receive her award at a later date.

Action Items:

- I. Request for the approval of the ENMU-Roswell Spring 2024 Graduation List. Dr. Devin Stroman supplied a list of candidates for the spring 2024 graduation as reported by the Registrar. There are 373 applications for spring 2024 for certificates/diplomas from 314 students. Vice President Lueras requested a motion to approve, Member Cooper moved to second the motion. The motion was approved unanimously.
- II. Request for approval of the ENMU-Roswell campus’s 2024 Summer Higher Education Department Capital Outlay requests. The following proposed projects were submitted for approval.

Primary Requests

- a. Energy Saving Management System- estimated cost \$1,250,000
- b. Health Science Center HVAC System renovation- estimated cost \$1,800,000

Supplemental Request

- a. Sprinkler System/Fire Suppression Systems- estimated cost \$1,500,000

Member Miller moved to approve the ENMU-Roswell campus’s 2024 Summer Higher Education Department Capital Outlay requests. Secretary Daubert seconded the motion. The motion was approved unanimously.

- III. Request for approval of the ENMU-Roswell campus’s Five-Year Capital Projects plan as follows, listed in priority order.

Capital Project 2024-25 (FY 25)

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|---|---------------------------|
| 1. Health Sciences Remodeling (Nursing Expansion) | Cost Estimate \$3,000,000 |
| 2. Roof and EIFS Replacement at Instructional Tech Center | Cost Estimate \$1,570,000 |
| 3. Walkways and Parking Lots improvement (phased project) | Cost Estimate \$1,250,000 |



4. Energy Savings Management System	Cost Estimate \$1,250,000
Capital Project 2025-26 (FY 26)	
5. Aviation Maintenance Tech Lab and Storage Expansion	Cost Estimate \$7,154,000
6. Sprinkler System/Fire Suppression (OTC, PEC, and ASC)	Cost Estimate \$4,400,000
7. HVAC replacement in Health Sciences	Cost Estimate \$1,800,000
8. Campus Signage	Cost Estimate \$ 280,000
Capital Project 2026-27 (FY 27)	
9. Upgrade Fire Panels, Motion Detection, and Access Systems	Cost Estimate TBD
10. Exterior Stucco/EIFS restoration and repair	Cost Estimate \$4,592,000
Capital Project 2027-28 (FY 28)	
10. HVAC System upgrades (campus wide)	Cost Estimate \$6,900,000
Capital Project 2028-29 (FY 29)	
11. Sewer/Sanitation/Restroom Renovation (PAC)	Cost Estimate \$1,485,000

Secretary Daubert moved to approve the Five-Year Capital Projects plan. Vice President Lueras motioned to second. The plan was approved unanimously.

Upcoming Events:


- I. Thursday, May 9 OTA Pinning, 10:00 am, PAC
- II. Thursday, May 9 Adult Education Graduation, 7:00 pm, PAC
- III. Friday, May 10 Board of Regents Meeting, 1:00 pm, Roswell Civic Center
Dinner with Regents, 5:00 pm, Roswell Civic Center
Spring 2024 Commencement, 6:00 pm, Roswell Civic Center
- IV. Saturday, May 11 Nursing Pinning Ceremony, 1:00 pm, PAC

Other Business:

Adjourn

President Avery called for a motion to adjourn. Secretary Daubert motioned to adjourn and Vice President Lueras seconded the motion. The meeting adjourned at 5:03 p.m.

Minutes approved by Community College Board Secretary, Rissie Daubert.



 Signature

6/12/2024

 Date