



Administrative Council Notes
Wednesday, January 15, 2025
1:30 pm
Fireplace Room (CUB 102)

Present: Leona Baird, Brianna Bitner, Stephen Grieco, Eric Mann, Karen Massey, Brad McFadin, Anthony Munoz, Veronica Munoz, Annemarie Oldfield, Shawn Powell, Jacob Puckett, Devin Stroman, Martha Staab, Edna Yokum (by phone)

Absent: Teresa Casarez, Todd DeKay, Ron Flury, and Eric Mann

I. Dr. Powell

Below is a listing of the recommendations put forward for the 2025 Legislative Session from the New Mexico Association of Community Colleges (NMACC), the New Mexico Independent Community Colleges (NMICC), and Chancellors and University Presidents (CAUP). The Legislative Finance Committee just had a meeting and put out their recommendations, and we will look at those and make adjustments during the 2025 Legislative Session if there is a need.

1. HIGHER ED UNIFIED PRIORITIES 2025 LEGISLATIVE SESSION

Dual credit funding	(\$10M statewide)
Technology Enhancement Fund	(\$50M statewide)
Campus Safety	(\$10M statewide)
Faculty Endowments	(\$10M statewide)
Building Renewal and Replacement	(\$100M statewide)
Equipment Renewal and Replacement	(\$10M statewide)
Expanded Cybersecurity	(\$11.7M statewide)

2. ENMU-Roswell Capital Outlay Requests. Due to the fires and flooding, it is important to consider what municipalities need. Hopefully, we will get one or two of these.

Science Laboratory Safety Equipment	\$ 50,000
Aviation Maintenance Boom Lift	\$120,000
Health Care Birthing Mannikin	\$100,000
Lincoln Electric Power MIG 360 MP Welders	\$ 80,000
Automotive Diesel Engine Trainer	\$ 86,000
HVAC/R Industrial Refrigeration Trainer	\$ 54,000
Forklift	\$100,000

3. Should anyone ask, tell them to anticipate a 2% increase in compensation. The increase usually follows federal guidelines. VA, DOT, and Social Security cost of living adjustments are around 2% this year.

4. Potential for Junior Bill and/or "GRO" funds this year. These funds are separate from Capital Outlay. Last year, it was possible to get \$160,000 (\$80,000 yearly for 2 years) from Representatives or \$200,000 (\$100,000 yearly for 2 years) from Senators. The budget LFC is recommending this year is \$10.8 billion. It is anticipated there will be around a \$3 billion surplus. This is subject to change during the session.

5. If you have ideas for GRO funds in the \$100,000 to \$200,000 range you think would benefit campus, let Dr. Powell know as soon as possible; he will prioritize them to present during the 2025 Legislative Session if this is available. This idea doesn't have to be an academic request. It can be any area of campus.
6. Leadership Roswell will be on campus on February 7. A handout, Community College Student Career Development, will be presented to the leadership group showing continual growth throughout one's career. It balances out the workforce and higher education aspect of career development.
7. If you are attending the ENMU Day at the Roundhouse be sure to chairs are available. Veronica will follow up with Ray Cross in Portales to make sure whether we need to bring chairs.

II. Area Reports

a. Jacob Puckett

1. Installation of the generator for the server room will be completed today.
2. Banner patches were installed yesterday.

b. Brianna Bitner

Staff Senate will start meeting again. Meetings will be on the third Thursday of each month via TEAMS and in HSC 229 at 4 pm. We will be working on the handbook and discussing staff development. Dr. Powell would be happy to come to a meeting after the Legislative Session.

(As a note the Senates each have \$2000 in Foundation funding for this calendar year.)

c. Veronica Munoz

1. MLK Day celebration will be Monday, January 20, from 10:00 am to 11:15 am.
2. We will be taking two students to the Legislative Session.
3. Planning Cinco De Mayo for the last week in April, Meet & Greet for our Veteran's Center, Writing Lab has four workshops planned for this semester. EL Lab has two conversational workshops. These will all be on the calendar soon.

d. Anthony Munoz

1. Professional Senate will be hosting a meeting in 2 weeks. Open to the campus for Professional staff.
2. Out next week for military duty.
3. Anthony will send the date for the meeting to Dr. Powell so he can attend and speak to the group about shared governance and the importance of the senates.

e. Karen Massey

1. The focus is on budget preparation, and we will be leaning heavily on Todd, Stephen, and Dr. Powell regarding those budgets. March 1 is the date the budget needs to be submitted for Roswell.
2. We have several interviews scheduled and will hopefully hire a budget person soon.

f. Stephen Grieco

1. Art in Public Places will meet today at 4:00 pm.
2. Touching base with faculty on campus. Classes are going well.

3. After faculty get their courses up and running, we will restart our HLC subcommittees. Those meetings should be starting within the next two weeks.

g. Devin Stroman

1. Continue working on enrollment.
2. After the census, we can understand what we need to do to continue the increases.
3. Working on dual credit forms. More than 200 students from Goddard came in today.
4. Add/Drop is Friday.

h. Martha Staab

1. Posted 1372 posts along four platforms over the last year. Top 4% on schedulers software. Our digital presence has increased followers, and we will keep moving the needle forward.
2. Greg Tripp and I will be working on a project that will need audits on the website.
3. Preparing the items we will bring to Santa Fe for the 2025 Legislative Session.
4. The ENMMC window ribbon cutting will be on Monday, January 20, at 1:30 pm.

i. Annemarie Oldfield

1. Plan to continue being helpful where needed.

j. Brad McFadin

1. Hosting ALICE Training for surrounding agencies. Two participants have registered at this time. Martha will be posting that soon on our site.
2. ALICE Recertification/Certification training will be rolling out soon for employees.
3. EDspaces offers new ideas for enhancing learning outcomes through innovative use of space for students. They shared some interesting items and information during a recent training and you may be interested.
4. Security will be moving to the northwest corner of the ASC building while the Security building is being repaired from flood damage. It should take about a month. They will be temporarily located where Special Services was previously housed. Martha will send out an email campus-wide with this information.
5. EOP-related staff training will start tomorrow in the Student Services area.
6. The weather next week will be very cold again. Please prepare for the wind chill temperatures.
7. The final walk-through with IT and Hal Barnett for the camera system went well.
8. Working on Air Races parking.
9. Brad will work with Brenda Barela, POMs representative, to schedule training during a campus-wide meeting. The campus-wide meetings will be on February 28, March 28, and April 25 for the Spring semester. On February 28, we will hand out service awards during the campus-wide meeting since we could not present them at last week's meeting due to the snow.

k. Leona Baird

1. Last day will be next Friday. Please let me know if you need anything from me before that day.

l. Edna Yokum

1. Currently attending the PED/Perkins and CTE training and is learning a lot.
2. Special Services Director Dr. Julie Ann Dunn will start on Tuesday, January 21. Dr. Grieco and I are looking for an office for her and will send out information once we know where her office will be.
3. The search committee will meet next week to review applications for the Aviation Maintenance Faculty position.

4. Andrea Stapp has contacted Devin and Veronica to get the ball rolling on the Air Pistol Club and is hoping to get that off the ground and locked in this semester.
5. Have hired Architects for the greenhouse. We hope to have it installed by Fall 2025.
6. Dusty Baker and I have contacted the Ruidoso campus to meet with their new CTE Director to discuss collaboration across NC3 and NECC. We are thankful to Kim Childress for her help with this.
7. Advisory Board meeting last month. Over 30 industry partners attended.
8. We are making progress on the POMs report for AMT. Thanks to Security and Physical Plant for their support.
9. Friday, Jan 31, District 5 Public Speaking Contest for FFA in OTC, 8:00 am-3:00 pm with approximately 75-100 attendees.
Saturday, March 15, 4th Annual Los Amigos Invitational for FFA, 7:00 am-5:00 pm with approximately 1500 attendees.
Planning a combo Auto/Welding competition for late March or early April. The plan is for teams to build go-carts. Welding teams will build the frames and auto teams will build the engines.