



Administrative Council Notes
Wednesday, November 6, 2024
1:30 pm
Fireplace Room (CUB 102)

Present: Leona Baird, Briana Bitner, Ron Flury, Stephen Grieco, Eric Mann, Karen Massey, Brad McFadin, Anthony Munoz, Veronica Munoz, Annemarie Oldfield, Shawn Powell, Jacob Puckett, Devin Stroman, Martha Staab, Edna Yokum

Absent: Teresa Casarez, Todd DeKay

I. Dr. Powell

- a. Thanks to Martha Staab, Jacob Puckett, Annemarie Oldfield, Greg Tripp, and everyone who worked on the GO Bond. Bond 3 passed in Chaves County 57% to 43% (a 14% approval margin). Statewide, it had a 32% approval margin. We will begin getting RFPs for architectural services for the AMT building.
- b. Thanks to everyone for attending the Veteran's Day Appreciation today. General McBurnette was our guest speaker and there was a good turnout for the event.
- c. Last week, the campus-wide live-streaming sessions started again. We will continue to have these sessions. If you have any ideas for topics, please bring those forward. The group applauded IT and Martha for their efforts to prepare for today's session on short notice. Dr. Powell asked Karen to thank Ryan Trospen and Christy Melton for joining the session today to share their experiences resulting from the fires and flooding in Ruidoso and dealing with FEMA.
- d. Red Cross opened a shelter yesterday for a maximum of two weeks. They have about 10 people in the gym. Physical Plant and Security put down the tarps. The goal is to get these individuals into alternative housing within two weeks.
- e. Team Rubicon, a veteran-led group, came last week and will probably extend it another week, if not longer. They will stay on board to help with flood recovery efforts.
- f. Potential governor's visit next week with FEMA and state agencies. We plan to do this at the Performing Arts Center. Overflow may be in the ITC. More information will be shared as we learn more.
- g. Lessons from HACU. Those who attended the HACU conference shared highlights from sessions:
 1. Eric Mann- There will be a nursing shortage of 76,000 in 2025, 67,000 in 2030. Potential to build the program if we can hire faculty. We may be unable to offer a cohort in January due to insufficient faculty. The stipend should be advertised as part of the salary to attract faculty.
Dr. Powell asked Mr. Mann to speak with HR or Vanessa the next time he has an opening.
 2. Edna Yokum- Shared the first GAO Report written about Hispanic-Serving Institutions. On average, Hispanic-serving institutions have over 100,000,000 in deferred maintenance.
Dr. Yokum learned a lot about USGA grants for Hispanic-Serving Institutions. Her team will start applying for some of these grants.
 3. Stephen Grieco- ENMU-Roswell has a higher percentage of Hispanic students than other institutions attending HACU. We have been more focused on Hispanic enrolling and not Hispanic serving. There is an excellent potential for us to change our institution around to be more Hispanic-serving and sharing the story at future HACU conferences.

4. Veronica Munoz- For the Career Services Center, a 4-week program in a workbook to help students gain social capital to land a job after completing their education program. I learned more about the HACU National Internship Program and how ENMU-Roswell students would be able to apply for these programs.
 5. Annemarie Oldfield- Attended a session regarding adjuncts and how to improve their training and experience. ENMU-Roswell had an Adjunct Day this fall and will build on this next year with the Teaching and Learning Center through the access grant. I also attended a session on alum strategies (inviting alums to be on committees and in events). This information will be shared with Craig Collins.
 6. Dr. Powell mentioned a topic brought up several times during the HACU focused on developing opportunities for generational wealth and not just living wages. Sophia Ramos, who formerly worked with our campus, shared generational wealth doesn't mean they must be at the same salary as a professional athlete or best-selling author. For example, her father had a 3rd-grade education, and it was important to him that his children graduated from high school. This idea of generational wealth transfers to our CDL program, allowing someone to make a livable wage and make a difference in their life. With this in mind, how can we best meet the needs of the community and students, and how can we respond to help people improve their lives, the lives of their family, and improve our community.
- h. Dr. Powell asked for graduation location ideas since the Civic Center may not be available on May 9th. The Wool Bowl, Pearson Auditorium, the gym, an aircraft hangar, Godfrey Center, and Builtwise were considered. We will continue to look at alternative locations for the graduation ceremonies in May.
- i. New Mexico Department of Health QPR Suicide Awareness Prevention training sessions will start tomorrow. An email was sent offering the following sessions: tomorrow (English version- 10:00 am and Spanish version- 2:00 pm, both in ITC Commons); the last session will be November 19 at 2:00 pm in English. Please encourage people to attend.
- j. Upcoming events:
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| November 16 | Roswell and Chaves County Education Fair |
| November 23 | Turkey Trot 5K fun run/walk fund raiser |
| December 6 | End of the Year meeting and holiday meal |
| December 12 | Fall Graduation 5:30 pm and 7:30 pm |
| December 18 | SBDC Conference in ITC and PAC |

II. Area Reports

a. Devin Stroman

1. Hosted the last high school football game, with registration being promoted during the game. As a result, we should see an uptick in spring registration and fall applications.
2. Chris Meeks released the final numbers for graduation participation (5:30 session-42 students walking, 7:30 session-51 students walking). There are 208 graduating overall.
3. Registration is in full force. Advising is accepting walk-ins. They are booked in the mornings with students. We are in a good place with course availability at this time.

b. Eric Mann

1. I will have the nursing graduation numbers later today.
2. Short two faculty for Nursing. Pam has given her notice, and there will be three of them.
3. We will conduct interviews for the Special Services Director on Friday and one on Wednesday next week.

c. Edna Yokum

1. Andrea Amen is no longer with us, leaving us with two faculty members in Aviation Maintenance. We will make the spring session work with the faculty we have currently. Job descriptions for the two openings have been sent.
2. The greenhouse plans are with Todd. It will be behind the OTC and has power and water.

d. Brad McFadin

1. The department has been busy due to the flooding, Team Rubicon, and Red Cross shelter.
2. I finished the application for the ALICE Train the Trainer event. It is free to us (2 can attend for free), but we need at least 15 people and no more than 25. It will be during spring break of next year. Rooms are reserved, and OTC 124 will be used for the instruction phase. The scenario phase will be in four different classrooms nearby. It will be advertised to local schools.

e. Ron Flurry

1. The Faculty Senate did not meet last week due to the flooding.
2. Faculty passed a new 10-year package by a vote. We will tackle titles next.
3. We will work to get through the Faculty Handbook this year.

f. Annemarie Oldfield

1. We are working on fee changes to take to the Board in December. Andrea will set up a meeting on Wednesday or Thursday, the week of the 18th through the 22nd.

g. Brianna Bitner

1. Staff Senate did not meet as a result of flooding.
2. We started working on the staff handbook at the previous meeting.
3. Decided to offer CPR training for staff for professional development.
4. The food pantry will offer Thanksgiving dinner in a box for those interested. Anyone interested should come by the Food Pantry and sign up, and they will be able to pick it up on the Friday before Thanksgiving.

h. Leona Baird

1. The Community College Board meeting will be on November 13 in the Administration Board Room #135 at 4:00 pm.
2. We have not received any applications for the District 1 opening. Martha will continue advertising for the opening.

i. Karen Massey

1. Changes will occur over the next few months as we institute new controls. We will be working on system integration with Portales and Ruidoso. P-card changes will be coming in January.
2. Two positions are out for hire: an Accountant and a Budget Analyst. If you know anyone qualified and looking for work, please ask them to apply.

j. Anthony Munoz

1. We will reschedule the Professional Senate meeting for next week due to the CCB meeting on November 13.
2. Currently working on filling vacancies. The goal is to staff all officer and senator positions.

k. Veronica Munoz

1. We had an excellent turnout for the Veteran's Day Celebration. Thanks to everyone who attended.
2. Dia de los Muertos, Friday, November 8. We will have an artist come to do a painting with our students who are signed up for the event.
3. On November 13, Brunch and Learn with the Career Services Center. The Writing Lab will also have a workshop.
4. We had to reschedule the tour with ILEA due to the flooding. It hasn't been rescheduled yet.
5. Intramurals have been suspended for the next 2 weeks due to the shelter.

l. Stephen Grieco

1. Reserve December 5 around 2:00 pm for the visual arts show. We will have a more significant event in Spring. Working on the location. Trying to get the new space in the Arts and Sciences building. Will feature artwork and photography from some of our students.
2. Approved as an HLC peer Mentor.

m. Jacob Puckett

1. You should have received an email regarding the MFA transition and instructions to transition on your own. Microsoft Authenticator comes with our Microsoft license, and we will no longer have to pay for Duo. Faculty and staff will be transitioned on Monday. Can be done earlier. If you need help, please contact IT for assistance. We also have a workshop today and tomorrow in ITC 106 at 2:00 pm. Bring your device, and we will help you transition to Authenticator. We will no longer be Supporting Duo.
3. We have the big generator for the new MDF. Tuesday will be the day we attempt to start. There could be an outage on campus if not configured correctly during the startup.
4. Rebekah will send out a student survey that will provide good data on the customer service services we offer students. Please encourage everyone to have students complete this survey. The survey has been posted on the campus shelf.

n. Martha Staab

1. Health and Sciences window: Julie sent over the last items and Warren has signed off.
2. Registration campaigns are underway now.
3. Ad out now for welding recruitment and Phase II rebranding is ongoing.